**Sálim Ali Centre for Ornithology and Natural History**

(A Centre of Excellence under the Ministry of Environment, Forest & Climate Change, Govt. of India)

Anaikatty Post, Coimbatore – 641 108, Tamil Nadu

Advt. No. **SACON/SELECTION, 02/2020**

The Sálim Ali Centre for Ornithology and Natural History (SACON), a Centre of Excellence under the Ministry of Environment, Forest and Climate Change, Govt. of India requires a **Driver (UR-01),** Indian National only, in the Pay Matrix Level 2.

**Essential Qualifications :**

1. Matric/10th Standard Pass from Recognized Board/School.

2. Possession of a valid and appropriate driving licence issued by prescribed Government Authority to drive Heavy and Light Motor Vehicles of all types and Motorcycle with or without gear.

3. Two years experience of driving Heavy Motor Vehicles (Passenger) and Light Motor Vehicles in recognized institution.

4. Proficiency in routine maintenance of Heavy, Light Motor Vehicles and Motorcycles.

**Tasks & Responsibilities :**

To maintain and drive the staff bus [Heavy Motor Vehicle (Passenger)], M.Sc., mini bus, other Light Motor Vehicles and Motorcycles available in the centre and in the field stations.

**General Instructions** :

1. Salary, allowances and other benefits such as CPF, Medical reimbursement, gratuity and LTC will be as per SACON rules.

2. Appointment will be on contract basis initially for a period of five years and continuance of the same will be based on performance.

3.Age: The candidate must not have attained the age of 28 years as on the last date for receiving applications. Relaxation in age limit is available as per existing Govt. of India rules.

4. Neatly typed application on the prescribed form with self-attested copies of testimonials of academic qualifications, experience, date of birth, driving licence, Aadhaar Card etc., should reach **“The Director, Salim Ali Centre for Ornithology and Natural History, Anaikatty Post, Coimbatore-641 108 (Tamil Nadu)”** on or before **26.07.2020**. The envelope containing application should be superscribed with **“Application for the post of Driver”**.

5. Applications not received in the prescribed form are liable to be rejected. Applications received without self-attested copies of supporting documents and / or incomplete in any other respects shall not be considered. No original documents should be sent with applications and they should be produced only at the time of interview.

6. Only shortlisted candidates will be called for interview and driving test at SACON.

7. Candidates, employed with other institutions/organisations/firms should send their applications through proper channel and should produce “No Objection Certificate” at the time of Interview. In such cases, an advance copy of the application in personal capacity may be sent.

8. Canvassing in any form is liable to immediate rejection of the candidature, and Director, SACON reserves the right to reject any application without assigning any reason thereof.

**Administrative Officer**

**Sálim Ali Centre for Ornithology and Natural History (SACON)**

Coimbatore – 641 108

**APPLICATION FOR THE POST OF DRIVER**

1. Name of the Applicant : …………………………………………………………………

2. Name of Father/Husband : …………………………………………………………………

Affix your recent passport size colour photograph

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
| Date | Month | Year |

3. Date of Birth :

4. Age as on 01.01.2020 : ……… Years ………Months ………. Days

5. Sex : MALE / FEMALE

6. Marital Status : MARRIED / UNMARRIED

7. Nationality : ………………………….

8. Community : SC / ST / OBC / UR

 (Enclose proof in case of SC / ST / OBC)

9. Languages Known : (i) TO READ : …………………………………………………………...

 (ii)TO WRITE: ………………………………………………………….

 (III)TO SPEAK : ………………………………………………………..

10. Address for communication with Pincode :

|  |  |
| --- | --- |
| Present Address | Permanent Address |
|  |  |

11. Mobile No. :

E-mail ID :

Aadhaar No. :

(Enclose copy of Aadhaar card)

12. Educational qualifications (Enclose copies of mark sheet / certificates):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Qualification | Name of Institution | University/ Board | Year of Passing | Subjects | % of marks |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

13. Experience in driving (Enclose copies of documents):

|  |  |  |  |
| --- | --- | --- | --- |
| Type of vehicle | Period | Name of Organisation | Total years of experience |
| From | To |  |  |
| LMV |  |  |  |  |
| HMV (Passenger) |  |  |  |  |

14. Details of driving licence (Enclose copy of driving licence):

|  |  |  |  |
| --- | --- | --- | --- |
| Driving Licence No. | Issued by | Date of Issue | Validity |
| LMV | HMV (Passenger) | Motorcycle with/without gear |
|  |  |  |  |  |  |

15. Have you ever met with road accident while driving LMV/HMV vehicles? : YES / NO

16. Have you ever been disqualified for obtaining a licence to drive? : YES / NO

17. Are you suffering from any defect or muscular power in arm or leg? : YES / NO

18. Can you readily distinguish the pigmentary colours, red / green? : YES / NO

19. Do you suffer from night blindness? : YES / NO

20. Are you so deaf as to unable to hear the ordinary sound signal? : YES / NO

21. Do you suffer from any other disease like fits or disability likely to affect the

driving of a motor vehicle? : YES / NO

22. Can you able to distinguish the number plate of other vehicles with

your eye sight at a distance of 25 meters in a good day light? : YES / NO

23. Are you under any contractual obligations to serve Central / State

Govt./Any other Public Sector Undertaking or Autonomous body? : YES / NO

(If Yes, please attach NOC and forward the application through proper channel)

24. Whether you have been convicted in or facing trial in any criminal case? : YES / NO

25. Name, Address, e-mail ID and contact phone numbers of three referees :

(Referees should not be a relative to candidate)

**Declaration**

 I hereby declare that the information given above are true to the best of my knowledge and belief. If at any time, I am found to have concealed/distorted any material information, my candidature shall be cancelled and appointment if made, shall be terminated without any notice and compensation in addition to disciplinary action against me.

Place :

Date : Signature of the candidate

List of Enclosures :-