

#### Advertisement No. 06/2021-22

#### **Engagement of Specialists on Contractual Basis (Full Time) -2021-22**

February 12, 2022

Small Industries Development Bank of India (SIDBI) set up on 2nd April 1990 under an Act of Indian Parliament, acts as the Principal Financial Institution for Promotion, Financing and Development of the Micro, Small and Medium Enterprise (MSME) sector as well as for coordination of functions of institutions engaged in similar activities.

The MSME sector, the focused business domain for SIDBI, has been an important pillar of the Indian Economy, contributing up to 29% in the country's Gross Value Added (GVA) as per FY 2019-20. Over the years, SIDBI has been working towards the sustainable development of MSME sector, pioneering efforts that have manifested in creation of economic wealth, its distribution for an egalitarian society while preserving the ecological wealth of the country.

The Bank's **Mission** is to 'To facilitate and strengthen credit flow to MSMEs and address both financial and developmental gaps in the MSME eco-system'.

The Bank is working with the **Vision** 'To emerge as a single window for meeting the financial and developmental needs of the MSME sector to make it strong, vibrant and globally competitive, to position SIDBI Brand as the preferred customer friendly institution and for enhancement of shareholders wealth and highest corporate values through modern technology platform'.

The Bank believes that its people, process and technology are the key drivers for delivering customer service. The Bank firmly believes that its Human Resources are its most valuable asset.

SIDBI invites application from interested candidates for various posts on Contractual basis as detailed below:

					Reservation					
S.No.	Post	Post Code	Total Vacancy	UR	EWS	OBC	SC	ST	PwD*	
1	Junior Consultant – Engineering [Civil]	01	1	1	-	-	-	-		
2	Junior Consultant – Engineering [Mech.]	02	1	1	-	-	-	-		
3	Audit Consultant	03	4	3	-	1	-	-		
4	Junior Audit Consultant	04	4	3	-	1	-	-		
4	Company Secretary	05	1	1	-	-	-	-	4*	
5	Young Professional	06	2	2	-	-	-	-		
6	Fund Manager	07	1	1	-	-	-	-		
7	Lead Specialist (Equity & Venture Debt)	08	2	1	-	1	-	-		
8	HR Associate	09	2	2	-	-	-	-		

<sup>\*</sup> PwD vacancies shall include a) LV, b) D, HH, c) OA,BA, OL, BL, OAL, CP, LC, Dw, AAV, d) SLD, MI e) MD involving (a) to (d) above CATEGORY ABBREVIATIONS USED: LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, SLD= Specific Learning Disability, MI= Mental Illness MD=Multiple Disabilities

A	Period of Contract	The term of the contract would initially be for a period of <b>three years</b> , extendable, at sole discretion of the Bank, for a further period of up to <b>two years</b> . The contract can be terminated at <b>one months' notice</b> on either side or salary and allowances (if any) in lieu thereof.  Note - The above period of contract is <u>not applicable</u> for the post of Young Professionals (Post Code – 5). For details, please see post wise details indicated at S.No.5 below.
В	Renumeration	The renumeration would be at market linked compensation. The same shall not be a limiting factor for the right candidate and will be on case to case basis. The same shall not be a constraint for the suitable candidate.  Apart from initial renumeration offered on Cost to Company (CTC) basis, there would be provision for Annual increment on CTC finalized initially, which shall be considered by the Bank based on the performance review from time to time.
С	Transfer	The bank reserves the right to transfer the staff on contract to any of the offices of SIDBI or to depute to any of its associates/subsidiaries or any other organization depending upon the exigencies of service. Request forposting/transfer to a specific place/office may not be entertained.
D	Post-wise Eligibility Criteria and Job Description	

## 1. <u>Junior Consultant - Engineering (Civil)</u>

A.	Name o	of the Post	Junior Consultant - Engineering (Civil)
B.	Type of	f the Post	Contractual on <u>full time basis</u> .
C.	No. of Posts		1 (One)
D.	Place of Posting		Delhi / Lucknow
E.	Scope o	of work	The Consultant will be responsible for the following:
			✓ Civil and fit out works Project;
			✓ Preparing BOQ, costing, estimation, for civil, structural, MEP
			works, automation, safety, security system.
			✓ Any other work, in the area of expertise and in the interest of
			the Bank as advised by the Bank from time-to-time.
F.	Eligibili	ty Criteria	
	a	Age limit	The candidate should not be more than 35 years old as on
			January 31, 2022.
	b	Educational	Graduation in Engineering in Civil / Electrical with minimum 60%
		Qualification	marks in aggregate or 1st Class from a recognized University,
			Postgraduates in the same discipline will be preferred.

С	Experience	(As on January 31, 2022)
		1. Prior experience of minimum 3 years in execution and
		supervision of civil construction work and /or civil
		maintenance of office buildings / commercial buildings /
		residential Complexes with basic knowledge of RCC
		design and other civil work.
		2. Sound understanding of building /structure maintenance.
		3. Experience in property, Facility management, transaction
		management is preferred.
		4. Experience in working with state and central government
		organisations, preferably banking will an added
		advantage.
		5. Working knowledge of computers, experience in
		preparation of tenders for civil works etc.
		Note: Applications without relevant experience certificate
		would be rejected.

# 2. <u>Junior Consultant - Engineering (Mechanical)</u>

A.	Naı	me of the Post	Junior Consultant – Engineering (Mechanical)
В.	Тур	e of the Post	Contractual on <u>full time basis</u> .
C.	No.	of Posts	1 (One)
D.	Pla	ce of Posting	Delhi / Lucknow
E.	Sco	pe of work	<ul> <li>The Consultant will be responsible for the following:</li> <li>✓ Civil and fit out works Project;</li> <li>✓ Preparing BOQ, costing, estimation, for civil, structural, MEP works, automation, safety, security system.</li> <li>✓ Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time.</li> </ul>
F.	Elig	jibility Criteria	
	а	Age limit	The candidate should not be more than <b>35 years</b> old as on <b>January 31, 2022</b> .
	b	Educational Qualification	Graduation in Engineering in Mechanical / Electrical with minimum 60% marks in aggregate or 1st Class from a recognized University, Postgraduates in the same discipline will be preferred.
	С	Experience	<ol> <li>(As on January 31, 2022)</li> <li>Prior experience of minimum 3 years in execution and supervision of civil construction work and /or civil maintenance of office buildings / commercial buildings / residential Complexes with basic knowledge of RCC design and other civil work.</li> <li>Sound understanding of building /structure maintenance</li> <li>Experience in property, Facility management, transaction management is preferred.</li> <li>Experience in working with state and central government organisations, preferably banking will an added advantage.</li> <li>Working knowledge of computers, experience in preparation of tenders for civil works etc.</li> <li>Note: Applications without relevant experience certificate would be rejected.</li> </ol>

## 3. Audit Consultant

A.	Nam	e of the Post	Audit Consultant
B.	Туре	of the Post	Contractual on <u>full time basis</u> .
C.	No. of Posts		4 (Four)
D.	Place	e of Posting	Lucknow / Delhi / Mumbai / Chennai
E.	Scope of work		The Audit Consultant will be responsible for the following:  ✓ Undertake operational/management/credit/special audits with Banks' audit team.  ✓ Coordinate with Concurrent Auditors for audit related operational work.  ✓ Preparation of Audit reports along with comments/observations to be complied with.  ✓ Providing necessary guidance to the offices for ensuring satisfactory and adequate compliance.  ✓ Monitoring audit compliance level of the various offices.  ✓ Preparation and maintenance of reports required for Audit MIS or for reporting purposes for the Management/Statutory Authorities.  ✓ Providing necessary inputs for improvement/modification in the various credit / operational processes of the Bank.  ✓ Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time.
F.	Eligil	oility Criteria	
	а	Age limit	The candidate should not be more than <b>35 years</b> old as on <b>January 31, 2022</b> .
	b	Educational Qualification	<ol> <li>Qualified Chartered Accountants from ICAI / Cost Accountants from ICWAI.</li> <li>Proficiency in MS Office, particularly excel and power point, data analysis / management / presentation tools shall be preferred.</li> <li>The candidate should have active membership of ICAI / ICWAI.</li> </ol>
	С	Experience	(As on January 31, 2022)
			1. Minimum 5 years' of experience in Audit function/expertise with reputed CA firms/Banks/Financial Institutions/reputed multinational Consulting firms.
			Note: Applications without relevant experience certificate would be rejected.

## 4. Junior Audit Consultant

G.	Name of the Post		Junior Audit Consultant
H.	Type of the Post		Contractual on <u>full time basis</u> .
I.	No. c	of Posts	4 (Four)
J.	Place	of Posting	Lucknow / Delhi / Mumbai / Chennai
K.	Scop	e of work	<ul> <li>The Audit Consultant will be responsible for the following:</li> <li>✓ Assist Banks' audit team in undertaking operational / management / credit / special audits etc.</li> <li>✓ Coordinate with Concurrent Auditors for audit related operational work.</li> <li>✓ Preparation of Audit reports along with comments/observations to be complied with.</li> <li>✓ Coordinating with the Regional / Branch offices for ensuring satisfactory and adequate compliance.</li> <li>✓ Preparation and maintenance of reports required for Audit MIS or for reporting purposes for the Management/Statutory Authorities.</li> <li>✓ Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time.</li> </ul>
L.	Eligik	oility Criteria	
	а	Age limit	The candidate should not be more than <b>30 years</b> old as on <b>January 31, 2022</b> .
	b	Educational Qualification	<ol> <li>The candidate should have successfully cleared Intermediate level examination of Chartered Accountant from ICAI or Cost Accountant from ICWAI, &amp;;</li> <li>B.Com with minimum 60% marks in aggregate or Ist Class from a recognized University.</li> <li>Proficiency in MS Office, particularly excel and power point, data analysis / management / presentation tools shall be preferred.</li> <li>The candidate should have active membership of ICAI / ICWAI.</li> </ol>
	С	Experience	(As on January 31, 2022)
			1. Minimum 1-2 years' of experience in Audit function/expertise with reputed CA firms/Banks/Financial Institutions/reputed multinational Consulting firms.
			Note: Applications without relevant experience certificate would be rejected.

## 5. Company Secretary

A.	Na	me of the Post	Company Secretary			
B.	Тур	oe of the Post	Contractual on <b>full time basis</b> .			
C.	No	. of Posts	1 (One)			
D.	Place of Posting Mumbai / Lucknow					
E.	1	ope of work	The Company Secretary will be responsible for the following:  ✓ Corporate Governance and Secretarial Services; Corporate Laws Advisory and Representative Services; Arbitration and conciliation Services.  ✓ Attending to all SEBI / RBI related compliance issues and other policies of the Bank. Timely disclosure of all regulatory filings. Providing compliances support and clarifications to all departments in the Bank.  ✓ Resolution of NSE/BSE/SEBI and other investor related complaints/replying.  ✓ Assist, participate, partner with internal and external stakeholders in areas of: Corporate Social Responsibility, Communication with various stakeholders, like Shareholders, Government, Regulators, Authorities etc. & industrial and labour laws.  ✓ Works very closely with the Finance and Legal departments.  ✓ Monitor and implement latest developments in Corporate Governance and other developments notified by SEBI/RBI/Gol from time to time affecting the Bank's business operations.			
			✓ Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time.			
F.	Eliç	jibility Criteria				
	а	Age limit	The candidate should not be more than <b>45 years</b> old as on <b>January 31, 2022</b> .			
	b	Educational Qualification	<ol> <li>Qualified Company Secretary (CS) from the Institute of Company Secretaries of India (ICSI);</li> <li>The candidate should have active membership of ICSI.</li> <li>Other qualifications (Desirable) - LL.B., C.A., I.C.W.A., M.Com. from a recognized university.</li> </ol>			
	С	Experience	(As on January 31, 2022)  1. Minimum 7 years' Post Qualification experience in a listed company/ Scheduled Commercial Bank / NBFC / Financial services company. The experience should be in SEBI/companies Act/RBI related compliance/filings and secretarial functions.  2. Proficiency in MS Office suite will an added advantage.  3. Knowledge of SEBI & Listing Obligations & Disclosure Requirements (LODR) related matters in mandatory.  Note: Applications without relevant experience certificate would be rejected.			

# 6. Young Professional

A.	Name of the Post	Young Professional
B.	Type of the Post	Contractual on <u>full time basis</u> .
C.	No. of Posts	2 (Two)
D.	Place of Posting	New Delhi
E.	Period of Contract	The term of the contract would initially be for a period of one year, extendable, at sole discretion of the Bank, for a further period of up to two years.
		The contract can be terminated at one months' notice on either side or salary and allowances (if any) in lieu thereof.
F.	Scope of work	The Young Professionals (YPs) shall be working on Green Climate & Energy Efficiency solutions and related activities carried out by the Bank and will be responsible for the following:  ✓ Explore potential engagement areas / projects in the area of green climate, energy efficiency and sustainable development.  ✓ Responsible for implementation, supervision, monitoring, evaluation and reporting of technical, operational and financial aspects of the projects undertaken by the Vertical.  ✓ Ensuring compliance with Standards, Policies and Procedures of projects undertaken by the Vertical as per the requirements.  ✓ Developing and putting in place an effective Management Information System (MIS) mechanism for reporting the progress, record keeping to the senior management of SIDBI at regular intervals as well as ensuring proper record keeping.  ✓ Analyse various progress reports as against the envisaged deliverables as also the overall Project Objectives and shall submit comments along-with suggestions for improvements / corrective actions required, if any.  ✓ Identify, analyze and properly document the benefits as well as environmental, social and other impacts of the projects.  ✓ The YPs shall be actively involved in awareness creation, training and capacity building activities to the MSMEs / Banks / Fls / NBFCs officials including SIDBI employees, other partners and stakeholders and shall also develop suitable training modules / workshop material for the same.  ✓ Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time
G.	Eligibility Criteria	of the Bank as advised by the Bank from time-to-time.
<u> </u>	Liigibility Criteria	

а	Age limit	The candidate should not be more than <b>35 years</b> old as on <b>January 31, 2022</b> .
b	Educational Qualification	<ol> <li>Graduate in environmental science / energy management or any other related subject form recognized university;</li> <li>Post-graduation in the above specializations shall be preferred.</li> </ol>
С	Experience	(As on January 31, 2022)  Minimum 2 years of experience in the area of sustainable development / climate change/ energy efficiency etc. Experience of working with any Banks/ Fls/ NBFCs etc. will be preferred.  Note: Applications without relevant experience certificate would be rejected.

## 7. Fund Manager

A.	Naı	me of the Post	Fund Manager
B.	Тур	e of the Post	Contractual on <b>full time basis</b> .
C.	No	. of Posts	1 (One)
D.	Pla	ce of Posting	Mumbai
E.	Sco	ope of work	<ul> <li>The Fund Manager will be responsible for the following:</li> <li>✓ Managing investments of India Microfinance Equity Fund (IMEF) set up by the Govt. of India with corpus of Rs.300 crore.</li> <li>✓ The objective of IMEF is to make equity/quasi equity investments in small Micro Finance Institutions (MFIs) engaged in last mile connectivity in the financial inclusion space.</li> <li>✓ Assisting management in orienting investment strategy and exit strategy in line with the evolving market dynamics.</li> <li>✓ Sourcing transactions and developing investment pipeline in line with the eligibility criteria of the fund.</li> <li>✓ Ensuring timely appraisals and documentation of proposals for investment / exit.</li> <li>✓ Preparation of memoranda for submission to various committees for sanction.</li> <li>✓ Monitoring of financial and operational performance of the portfolio companies; organizing end-use verification; and carrying out follow-up visit.</li> <li>✓ Any other work, in the area of expertise and in the interest</li> </ul>
F.	Flic	jibility Criteria	of the Bank as advised by the Bank from time-to-time.
	a	Age limit	The candidate should not be more than 45 years old as on January 31, 2022.
	b	Educational Qualification	MBA/ PGDM/ PGDBM/ CA/ CFA/ Post-Graduate in Economics/ Finance/ Risk Management or equivalent degree/ diploma from premier Institute/ University of repute.
	С	Experience	<ol> <li>(As on January 31, 2022)</li> <li>Minimum 8 years' experience in venture capital/ private equity/ venture debt/ investment banking/ VC consulting industry.</li> <li>Relevant experience in following areas would be an added advantage:         <ol> <li>Part of investment team in start-up/ MSME focused AIFs/ funds/</li> <li>start-up/ AIF ecosystem level exposure</li> <li>technology related background/ experience/ expertise</li> <li>relevant investment banking/ consulting experience.</li> </ol> </li> <li>Note: Applications without relevant experience certificate would be rejected.</li> </ol>

# 8. <u>Lead Specialist (Equity & Venture Debt Ops)</u>

A.	Na	me of the Post	Lead Specialist (Equity & Venture Debt Ops)
B.	Тур	e of the Post	Contractual on <u>full time basis</u> .
C.	No	. of Posts	2 (Two)
D.	Pla	ce of Posting	New Delhi / Lucknow
E.		pe of work	<ul> <li>The Lead Specialists will be responsible for the following:</li> <li>✓ Appraisal of venture debt/ equity/ quasi-equity/similar funding/ financial assistance to MSME start-ups/ early staged enterprises.</li> <li>✓ Business development/ Lead generation and end-to-end conducting due diligence, negotiation, internal processing, evaluation and finalization of deals, legal &amp; regulatory review, documentation, disbursements and follow up/ monitoring, etc.</li> <li>✓ Dissemination of SIDBI's Schemes for MSME start-ups/ early stage enterprises.</li> <li>✓ Local and outstation travel would be required in connection with financing such enterprises/ dissemination of SIDBI' schemes.</li> <li>✓ Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time.</li> </ul>
F.	Elig	ibility Criteria	
	а	Age limit	The candidate should not be more than <b>35 years</b> old as on <b>December 31, 2021</b> .
	b	Educational	MBA/ PGDM/ PGDBM/ CA/ CFA/ Post-Graduate in Economics/
		Qualification	Finance/ Risk Management or equivalent degree/ diploma from premier Institute/ University of repute.
	С	Experience	(As on December 31, 2021)  1. Minimum 5 years' experience in venture capital/ private equity/ venture debt industry/ credit experience in a Bank/ FI/ NBFC's.  2. Out of total 5 years' experience, minimum 3 years' experience required either as part of investment team/ analyst/ equivalent in AIFs/ Venture capital/ private equity/ venture debt industry.  Note: Applications without relevant experience certificate would be rejected.

## 9. HR Associate

A.	Name of the Post		HR Associate
B.	Type of the Post		Contractual on <u>full time basis</u> .
C.	No. of Posts		2 (Two)
D.	Place of Posting		Mumbai
E.	Scope of work		<ol> <li>The HR Associate will be responsible for the following:</li> <li>Carrying out day to day operations pertaining to HR activities of the Bank.</li> <li>Assist in recruiting, training and management of personnel.</li> <li>Assist in implementation of modern / best HR practices.</li> <li>Assist in carrying out trainings &amp; Skill development activities.</li> <li>Preparation of Reports / MIS for Management.</li> <li>Any other work, in the area of expertise and in the interest of the Bank as advised by the Bank from time-to-time.</li> </ol>
F.	Eligibility Criteria		of the burneds dayloca by the burne from time to time.
	а	Age limit	The candidate should not be more than <b>30 years</b> old as on <b>January 31, 2022</b> .
	b	Educational Qualification	Postgraduate / MBA in Human Resource Management from a recognized Indian / Foreign University/Institute.
	С	Experience	(As on January 31, 2022)
			<b>1.</b> Minimum 2-3 years of work Experience in Human resources Management with any public/private institution/company/organisation.
			2. Experience in Banking & Financial services domain or exposure in Public sector Banks / FIs shall be preferred.
			Note: Applications without relevant experience certificate would be rejected.

# E. Other Conditions (for all posts above):

		T
1.	Reservation	<ul> <li>i. Reservations / Relaxations / Concessions would be given to PwBD candidates as per guidelines issued by the Government of India from time to time.</li> </ul>
		ii. PwBD candidate should produce a certificate issued by a competent authority as per the Government of India Guidelines
		iii. It is clarified that it may not be possible to employ candidates with disability in all offices / departments of the Bank and they will have to work in the post / centers as decided by the Bank in this regard.
		iv. Candidate belonging to PwBD for whom no reservation has been mentioned are free to apply for vacancies announced for unreserved category provided they fulfil all the eligibility criteria applicable to unreserved category.

2.	Only one Post	One candidate can apply for only one post under this advertisement.
	to be applied by	Multiple candidatures, involving one post or several posts shall result in
	each candidate	rejection of all applications from the candidate.
3.	Right to raise /	Important: The Bank reserves the right to raise/modify the eligibility
	modify the	
	eligibility criteria	experience in order to restrict the number of candidates to be called
		for Interview, commensurate with the number of posts.
4.	Selection	Selection would be by way of shortlisting and Personal Interview to be
	Procedure	held online on a suitable date (to be informed in due course) before the
		Selection Committee. The Bank will undertake a preliminary screening of
		the applications for preparing, if necessary, to prepare a shortlist of
		eligible candidates to be called for interview. Thus, merely fulfilling the
		requirements laid down in the advertisement would not automatically
		entitle any candidate to be called for interview. The decision of the bank to
		call the candidates for the interview shall be final. No correspondence will
		be entertained in this regard.
		Merit List: Merit list for selection will be prepared in descending order on
		the basis of scores obtained in interview only. In case more than one
		candidate score the cut-off marks (common marks at cut-off point), such
		candidates will be ranked according to their age in descending order, in the
		merit.
		Wait List: SIDBI reserves the right to draw wait lists of candidates in
		different Grades and consider such wait listed candidate(s) for meeting
		actual requirement.
5.	HOW TO APPLY	i. Duly filled in application (typed in English or Hindi), as per the
		format available on the Bank's website with a recent passport size
		photograph pasted thereon and Curriculum Vitae, bearing full
		signature of the candidate across the same with date, should be sent /
		forwarded <b>only through email at recruitment@sidbi.in</b> on or
		before <b>February 28, 2022</b> . While forwarding the respective
		applications, the subject line shall clearly indicate the following
		details only, viz. "Application for the post of < <post code="">&gt;,</post>
		< <name of="" post="" the="">&gt; &lt;<candidate name="">&gt;."</candidate></name>
		ii. Applications should be accompanied by self-attested copies of
		relevant certificate(s) / documents, in support of proof of identity,
		address, age, educational qualification (educational
		certificates/mark -sheets), work experience, caste certificate, PwBD
		Certificate etc, as mentioned in the application form.
		iii. An application not accompanied by photocopies/ scanned copies (in
		cases of applied online) of relevant certificate(s) / documents, or not in
		prescribed format or not signed by the candidate or incomplete in
		any respect or received after due date will not be entertained under any circumstances.
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		arry circumstances.
		iv. Handwritten Applications/ or Curriculum Vitae shall be summarily rejected.

		v. The candidates who had already applied / shortlisted / selected / waitlisted need not to apply again.
6.	Others	i. The relevant experience certificate from employer must contain specifically that the candidate had experience in that related field as required.
		ii. The candidate must be a citizen of India.
		<b>iii.</b> The number of vacancies including reserved vacancies mentioned above are provisional and may vary.
		iv. The designations / name of the post mentioned above are only indicative. The Bank reserves the right to change the name of post / designation at any time without prior notice on the requirement of the Bank.
		v. Intimation/ call letter for interview will be sent by email or will be uploaded on Bank's website. NO HARD COPY WILL BE SENT.
		vi. Candidates are advised to indicate a working e-mail ID and mobile phone no. in their application under this advertisement and maintain the same active for receiving communication viz. call letters/ Interview date advices etc. The indicated e-mail ID and mobile phone no. should not be changed during Interview process. The Bank takes no responsibility for any delay in receipt or loss of any communication.
		vii. The Interview shall take place online. Candidates should ensure availability of necessary infrastructure as specified in call letter in this regard.
		viii. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
		<b>ix.</b> In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
		x. Candidates are advised that they should not furnish any particulars or information that are false, tampered/ fabricated or should not suppress any material information while applying for the post.
		<b>xi.</b> Appointments of selected candidates will be subject to his / her being declared medically fit by Bank Medical Officer, satisfactory report about his / her character and background verifications, satisfactory report from his / her previous employer and referees, verification of caste / tribe and class certificate and completion of all other pre recruitment formalities to the complete satisfaction of the Bank.

- xii. In case it is detected at any stage that a candidate does not fulfill any of the eligibility criteria for the post applied for and / or that he / she has furnished any incorrect information or has suppressed any material fact(s), or has resorted to Impersonating or procuring impersonation by any person; his / her candidature will stand cancelled forthwith. If any of these shortcomings is / are detected even after the appointment, his/her services will be liable to be terminated forthwith.
- **xiii.** The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.
- **xiv.** Decisions of the Bank in all matters regarding eligibility, shortlisting, conduct of interview, selection, calling for joining etc, would be final and binding on the applicants for the post s. No representation or correspondence will be entertained by the Bank in this regard. Canvassing in any form will lead to disqualification of candidature.