



**D. ACADEMIC PERFORMANCE**

**1. Basic Qualification : Start from Matriculation/Higher Secondary**

| Exam Passed | Institution/ University/ Board | Subject of Study | Duration of Study | Month/Year of Passing (MM/YYYY) | Overall % of Marks/ CGPA(*) | Full Time/Part Time/Correspondence |
|-------------|--------------------------------|------------------|-------------------|---------------------------------|-----------------------------|------------------------------------|
|             |                                |                  |                   |                                 |                             |                                    |
|             |                                |                  |                   |                                 |                             |                                    |
|             |                                |                  |                   |                                 |                             |                                    |
|             |                                |                  |                   |                                 |                             |                                    |

**2. Professional Qualification** (Please mention qualification which makes you eligible)

|  |  |  |  |  |  |  |
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**3. Additional Qualification** (if any)

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|--|--|--|--|--|--|--|
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|  |  |  |  |  |  |  |

(\*if it is Cumulative Grade Point Average (CGPA), please convert it to % of Marks)

**E. Category**  (GEN/SC/ST/OBC/EX-SM/EWSs)

Are you physically handicapped? (Yes/No)

If yes please mention the details as follows:

Type of handicap (please put (√) in appropriate box)

| VH                   | HH                   | OH                   |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Extent of disability as specified in the disability certificate

Do you belong to Minority? (Yes/No)

**F. Religion**

**G. Details of Experience (if any)**

| Name of Organization | Designation | Scale of Pay | Duration       |              | Regular/Contract/daily wage | Nature of Duties | Reason for leaving |
|----------------------|-------------|--------------|----------------|--------------|-----------------------------|------------------|--------------------|
|                      |             |              | From (MM/YYYY) | To (MM/YYYY) |                             |                  |                    |
|                      |             |              |                |              |                             |                  |                    |
|                      |             |              |                |              |                             |                  |                    |

**Note:**

1. Please mention details of all position you have held in an organization separately.
2. Please indicate period of training /apprenticeship separately.
3. Please attach additional sheets if, required.

**H. Post Qualification Experience:**      **Years**       **Month**

**I. Please write about the nature of your present assignment/rule and your responsibilities**

**Significant achievements(s) in your current assignment**

**Present Position & Pay Particulars**

|  |  |
|--|--|
| Present Pay Scale                      |  |
| Basic + DA                             |  |
| Perquisites and Allowances             |  |
|  |  |
|  |  |
|  |  |
| Present designation held               |  |
| Date of entry in the present pay scale |  |

**Nature of Duties & Reporting Officer**

| Nature of Duties | Reporting Officer in the hierarchy |
|------------------|------------------------------------|
|                  |                                    |
|                  |                                    |
|                  |                                    |
|                  |                                    |

**Disciplinary Proceedings pending/contemplated, if any**

|   |        |
|---|--------|
| Have you ever been convicted by any court of law or any court case pending against you or any disciplinary proceedings/enquiry is pending against you or any penalty has been imposed upon you? if yes, please give details | Yes/No |
| Have you ever faced any extradition/deportation proceeding? if yes, please give details   | Yes/No |

**H. Languages known**

| Read | Write | Speak |
|------|-------|-------|
|      |       |       |
|      |       |       |
|      |       |       |

**Declaration:**

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidature /appointment shall be summarily rejected or terminated without any notice.

Date:

Signature \_\_\_\_\_

Place:

Name \_\_\_\_\_

**Annexure-A (List of Documents)**

**Note:- Candidate (s) are advised to bring self attested documents as per following sequence from top to bottom:-**

- Valid Photo ID (Aadhaar Card, Voter ID etc.)
- Bio-Data Form
- Proof of date of birth
- Class-Xth- Marksheet
- Class-Xth-Certificate
- Class-XIth- Marksheet
- Class-XIth-Certificate
- B.Tech -Marksheet
- B.Tech-Degree
- Experience Certificate.
- Conversion certificate of Grade/CGPA/OGPA to percentage of marks
- Extra -Curricular Activities Certificate, If applicable
- Category /Caste Certificate, if applicable- Kindly present the latest certificate for OBC (Non-creamy Layer) and EWS Category, in the prescribed format of government of India.