

**Department of Obstetrics and Gynaecology
JIPMER, Puducherry -605006**

JIP/OG /Staff/1 date: 05/07/2022

RECRUITMENT NOTICE

The following positions under the project titled “**The severity of COVID disease and pregnancy outcome among women with COVID infection with or without COVID vaccination – A multicentric case-control study**” funded by the Indian Council of Medical Research, Government of India, in the Dept. of Obstetrics and Gynaecology, JIPMER needs to be filled purely on **temporary contractual basis** for a specified period of time and may be terminated earlier than expected.

Interested candidates are requested to send their application to the **email ID: ogcovidproject@gmail.com on or before 13/05/2022**. Selection of candidates to the post will be based on the recommendations of the selection committee.

Name of the post	Project Assistant, 01 post
Department	Department of Obstetrics and Gynaecology
Age Criteria	21-35 years
Emoluments/Duration	Rs. 31,000(basic 9300, GP 4200) per month consolidated, 30 Months
Location	JIPMER, Pondicherry
Job profile	The project Assistant will be responsible for the following: <ol style="list-style-type: none">1. Collect information about patients admitted with covid in pregnancy and fill the required proformas and take their consent2. To collect all the data from their records in case missed during admission3. To follow up all the babies born of these mothers4. To contact the above mentioned people after 6 weeks to get information as per the proforma either telephonically or by mail or when she visits the hospital at 6 weeks
Qualifications and Experience	Essential: <ol style="list-style-type: none">1. Masters in public health, social work, nursing or other relevant areas2. Good command of Tamil and English—Reading, speaking & writing, preferably typing Desirable: Experience of working in qualitative research

Skills	<ul style="list-style-type: none"> • Important to know Tamil to converse with the patients • Good understanding of needs for project and job responsibilities • Computer skills including proficiency in use of Microsoft Office applications • Good organizational behavior and problem-solving skills • Well versed in recording and maintaining data • Ability to establish and maintain effective working relationships with participants, investigators and co-workers
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Name of the post	Research Associate , 01 post
Department	Department of Obstetrics and Gynaecology
Age Criteria	21-40 years
Emoluments/Duration	Rs.49,000 plus 18%HRA per month, 30 Months
Location	JIPMER, Pondicherry
Job profile	<p>The research Associate will be responsible for the following:</p> <ol style="list-style-type: none"> 1. Collect and compile all the data from all the 6 sites and perform the required analysis 2. Should be able to travel alone to visit other sites 3. Should support and guide the Project assistant at all sites 4. Take a lead in the implementation and execution of the project
Qualifications and Experience	<p>Essential:</p> <ol style="list-style-type: none"> 1. Masters in life sciences, Public health or Nursing with 2 years of Research experience /PhD in Life Sciences 2. Good command of Tamil and English—Reading, speaking & writing, preferably typing 3. Basic computer knowledge required for data entry and data analysis. 4. Any Publication in Science Citation Indexed Journal <p>Desirable: Experience of working in qualitative research</p>

Skills	<ul style="list-style-type: none"> • Good understanding of needs for project and job responsibilities • Computer skills including proficiency in use of Microsoft Office applications • Good organizational behavior and problem-solving skills • Well versed in recording and maintaining data • Ability to establish and maintain effective working relationships with participants, investigators and co-workers
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NOTE:

1. Validity of the short list will be for **twelve months** from the date of publication.
2. Qualification and experience should be in relevant discipline/field and from an institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
3. Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
4. Upper age limit may be relaxed as per Govt. of India rules (five years for SC/ST and OBC candidates)
5. The posts are purely on contract basis for an external sponsored project, and no claim for any other regular post in JIPMER/DHR/ICMR shall be entertained.
6. **Valid email id and mobile number is compulsory.**
7. Decision of the selection committee will be final.
8. No TA/ DA will be paid for the interview.
9. Canvassing of any kind will lead to disqualification.
10. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
11. If performance of the appointee is not found satisfactory by the investigator, appointment can be terminated at any time without any notice.
12. The appointee may be relieved from the current job position, with one-month prior notice, failing to do so may be held responsible for paying one month salary.
13. In case large number of applications are received for each post, screening will be done to limit the number of candidates to those possessing higher/relevant qualification.
14. **Only shortlisted candidates will be called for written test or Interview and their names will be posted in the JIPMER website after screening the applications.**
15. Request for change in Written test/ Interview schedule will not be entertained.
16. The salary is a consolidated sum without any other benefits.
17. Interested candidates may please send their application **by e-mail with subject line mentioning “Application for the position “Project Assistant/ Research Associate II ” (whichever post applying for) to ogcovidproject@gmail.com**
18. **The application should include:**
 - a. Current CV
 - b. Application form (as below)
 - c. Recent color photo

- d. Names, phone numbers and contact details of three referees who are willing to give you letters of reference.
19. Incomplete applications will be summarily rejected without assigning any reasons thereof.
20. All results will be published on the JIPMER website, and **all future communications will be only through email.**

Approximate timeline for recruitment (subject to change)	
Application last date	13-07-2022 4:30 PM
Email ID for applying	ogcovidproject@gmail.com
Shortlist published on JIPMER website	14-07-2022 (approximate date)
Certificate Verification	19-07-2022 at 09:00 AM
Written/ Interview	19-07-2022 at 10:00 AM
Venue	SIMS Theatre, Department of Obstetrics & Gynaecology, 2nd Floor, (OG Office area) , WCH JIPMER, Pondicherry
Announcement of results	20-07-2022
Expected joining date	31-07-2022