

	Oil and Natural Gas Corporation Limited Central Workshop, Sivasagar, Assam Asset
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Advertisement No. ASSAM/Jr.CONSLT-2022-23

ONGC Assam Asset invites qualified & experienced retired ONGC personnel from Central Workshop, Sivasagar, Electrical & Mechanical disciplines to appear for Junior Consultants on contractual basis for a period of one year as per following details:

I Details :

Sl. No.	Post	No. of posts	Required Experience/ Age limit	Monthly Remuneration / Emoluments
1	Junior Consultant	Total :7 Nos 5 Nos: Mechanical Discipline & 2 Nos: Electrical Discipline	Experience: Retired ONGC executives at E1 to E3 level with at least 15 years of experience in Central Workshop, Sivasagar Age limit: Within 65 years (as on last date of receipt of application ie 24.07.2022).	Remuneration /Emolument : For Junior Consultant (upto E3): Total remuneration Rs. 40,000/- pm. (inclusive of all) + Rs. 2000/- (Maximum) for Communication facilities against the submission of invoice.

II Application in the attached format may be sent to the following emails/address:

1. plng_cwssibs@ongc.co.in or swami_sr@ongc.co.in

2. Eligible candidate(s) can also submit the hardcopy in person in Service Contract Cell of CWS, Sivasagar.

III Last date of receipt of application: 24.07.2022 at 16:30 hrs

IV Date, Venue for test and personal interview and other details: To be intimated to the shortlisted candidates in due course of time through emails.

V Period of Engagement: The engagement shall be purely on contract basis for a period of 01 (One) year. Engagement on contract will be subject to medical fitness by ONGC Medical Authority.

VI Other Terms and conditions of the engagement:

- i) He/She will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular employee of the Corporation.
- ii) Engaged personnel shall be required to work in any of the following shops: Heavy equipment repair Shop , Fabrication Shop, Electrical Shop & Electrical Maintenance, Tubular Repair shop in CWS, Assam Asset.
- iii) Selected candidates have to perform their duty in General shift (7.30 to 16.30). Duty pattern may also change at the discretion of the management.
- iv) He/She shall be eligible for one day paid leave for every completed month of duty. He/She shall also be entitled for ONGC general closed holidays. Unauthorized leave shall be deducted on pro-rata basis from emoluments. No encashment of leave shall be allowed.(In case of absenteeism, deduction @ (Monthly Honorarium payable /Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.)
- v) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
- vi) The engaged personnel will not have any financial & disciplinary powers.
- vii) The engaged personnel will have to make his/ her own arrangements of stay in Assam Asset.
- viii) MHA guidelines in respect of Covid-19 in vogue at the time of engagement and during the tenure will be applicable.
- ix) He/She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- x) The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.
- xi) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the Company through different circulars / office orders or through its official portal shall be considered as binding.
- xii) The reimbursement of Mobile Bill up to maximum ₹ 2000.00 per month shall be made upon submission of bill/invoice.

VII Roles and responsibilities during duty/tenure:

- i) The Junior Consultant shall be responsible for complete supervision & guidance in all activities associated with Capital & Specific repair of oil field equipments.
- ii) A thorough supervision of all operations in the shop, in safe working order following prevailing QHSE policies of ONGC.
- iii) Inspection ,supervision & knowledge sharing in shop for various day to day activities, smooth execution of works in co-ordination with Operation Manager/ Shop In charges.
- iv) Maintaining daily activity report and submit the same to Operation Manager / Shop In charges.

Applicant's Bio Data Form for the post of Junior Consultant on contract basis (2022-23)

1. Post applied for : **Junior Consultant**
2. Choice of Posting applied for (Name of shop) :
3. Name of Applicant :
4. ONGC CPF No. :
5. Father's Name :
6. Date Of Birth :/...../.....
7. Age (as on last day of receipt of application i.e 24.07.2022):years,.....months.....days.
8. Category : (SC/ST/OBC/GEN) :
9. (i) Designation at the time of Retirement :
- (ii) Level of designation at the time of Retirement (E1/E2/E3):
- (iii) Discipline (Electrical/Mechanical) :
10. Date of Joining in ONGC. :/...../.....

11. Date of Retirement from ONGC :/...../.....

12. Total Service duration in CWS,Sivasagar:years.....months.....days.

13. Contact No. (Mob. No.) :
14. Email ID:

15. Address for postal Correspondence:
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.....PIN Code:.....
16. Education Qualification level: Q1/Q2/Q3 :-.....
17. Details of Educational/Technical Qualification(s):

SL. NO.	Education Qualification (Highest / Latest)	Name of the Institute(s)

18. Experience details:

SL. NO.	Name of Shop/Section	Designation /Level	Nature of Work	Duration (From to)	Period (Yrs/ Months)

DECLARATION:

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:
Place:

(Signature of the Candidate)
Name of the candidate.....
CPF No. :

Enclosure :-