

Hindustan/Sambhar Salts Limited

(A Government of India Enterprise)

G-229, Sitapura Industrial Area, Jaipur-302022 (Raj)

CIN of HSL: U14220RJ1958GOI001049

CIN of SSL: U14220RJ1964GOI001188

Tel. 0141-2771448, Fax No. 0141-2771449

Email id : information@indiainsalt.com; Website: www.indiainsalt.com

Detailed Advertisement for Recruitment of Various Posts on Contractual Basis

Advertisement No. 01/Cont./2022

LAST DATE FOR RECEIPT OF APPLICATIONS - 21.10.2022

Applications are invited for recruitment to following posts and eligible candidates may apply in prescribed format.

1. POST, GRADE, NUMBER OF VACANCIES & RESERVATION, EDUCATIONAL QUALIFICATION & EXPERIENCE REQUIREMENTS:

Technical (Civil)							
S. No.	Post/Grade/Mode of Recruitment	Pay Scale Rs. (IDA-2007)	Minimum Educational Qualification	Length & Area of Relevant Post Qualification Work Experience in Years	Age upto	No. of Vacancies & Reservation Category	Place of Posting/ Location
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1	Assistant Manager(Civil) on Contract basis	Rs 32977/- (Fixed Consolidated Pay Per Month)	B.Tech. in Civil/ B.E. in Civil Or B.Tech in Civil + MBA(Operations Management)	03 Years 01 Year	40 Years	01	Sambhar, (Raj.)
Commercial/ Finance & Accounts (Non-Technical)							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
2	Assistant Manager(F&A) on Contract basis	Rs 32977/- (Fixed Consolidated Pay Per Month)	CA/ICWA + MBA in Financial Management as Major Or CA/ICWA Or Pursuing CA/ICWA and having cleared Inter Group with experience of 5years as article after completing Graduation in Commerce	1 Year 3 Years 5 Years	40 Years	UR- 02	Jaipur, Sambhar, (Raj.)
Technical (Electrical)							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
3	Junior Manager (Electrical) on Contract basis	Rs 28266/- (Fixed Consolidated Pay Per Month)	B.Tech. in Electrical/ B.E. in Electrical Or Post Graduate Diploma in Electrical or Graduate with Diploma in Electrical <i>*Preference will be given to incumbent having Knowledge H.T./L.T. Line & Distribution Panel</i>	01 Year 08 Years 10 Years	35 Years	UR-01	Sambhar, (Raj.)

Pers. & Admin./Commercial/Fin. & A/c's(Non-Technical) & Technical (Project Engineer)

(a)	(b)	(c)	(d)	(e)	(f)	No. of Vacancies (g)	Cat. (h)	(i)
4	Assistant (P&A) On Contract basis	Rs 15000/- (Fixed Consolidated Pay Per Month)	PG/Post Graduated Diploma holders of Professional Qualification in HR or related subjects: i.e. IRPM/ DLL/MSW/Labour Studies/ HRD etc. with Proficiency in Computers Or Graduate/ Diploma/ Certificate holders of Professional Qualification in HR or related subjects: i.e., IRPM/DLL/MSW/Labour Studies/HRD etc. with Proficiency in Computers	2 Years 4 Years	28 Years	02	UR-04 OBC-01	Jaipur (Raj.)
5	Assistant (Commercial-cum-F&A) On Contract basis	Rs 15000/- (Fixed Consolidated Pay Per Month)	Graduate in Commerce Thorough knowledge and experience in Tally ERP Package	4 Years	28 Years	02		Jaipur, Sambhar (Raj.)
6	Assistant (Projects) on Contract basis	Rs 15000/- (Fixed Consolidated Pay Per Month)	Graduate/Diploma Holders with Proficiency in Computers. Typing Skills in Hindi, English and Gujarati atleast with speed of 40 W.P.M.	4 Years	28 Years	01		Kharagghoda, (Guj.)

Technical(Electrical)

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
7	Supervisor (Electrical) on Contract basis	Rs 23031/- (Fixed Consolidated Pay Per Month)	Post Graduate Diploma in Electrical or Graduate with Diploma in Electrical. <i>*Preference will be given to incumbent having Knowledge H.T./L.T. Line & Distribution Panel</i>	04 Years 06 Years	35 Years	UR-01 SC-01	Sambhar, (Raj.)

Technical (Electrical) & (Mechanical)

(a)	(b)	(c)	(d)	(e)	(f)	No. of Vacancies (g)	Cat. (h)	(i)
8	Electrician-cum-DG Set Operator on Contract basis	Rs 18320/- (Fixed Consolidated Pay Per Month)	ITI in Electrical Trade preferably incumbent having Knowledge H.T./L.T. Line & Distribution Panel	03 Years	30 Years	02	UR-06 ST-02	Sambhar, (Raj.)
9	Operator-cum-Fitter on Contract basis	Rs 18320/- (Fixed Consolidated Pay Per Month)	ITI in Plumber Trade/ Mechanical Fitter Trade	03 Years	30 Years	03		Sambhar, (Raj.)
10	General Fitter on Contract basis	Rs 18320/- (Fixed Consolidated Pay Per Month)	ITI in Diesel Mechanic Trade	03 Years	30 Years	02		Sambhar, (Raj.)
11	Fitter-cum-Welder on Contract basis	Rs 15700/- (Fixed Consolidated Pay Per Month)	ITI in Welding Trade having post qualification of 8-10 years after Class-Xth)	03 Years	30 Years	01		Sambhar, (Raj.)

Note - 1

Documentary proof in support of the candidates' experience, in the required "Area & Length of post qualification work

experience" as prescribed above have to be uploaded online to establish their eligibility for the post.

Note - 2

Reservations of Vacancies are as per Govt. of India directives issued from time to time.

Note - 3

- i) Any other qualifications, which are regarded / classified as equivalent or having combination of branches other than the notified one will be considered on the discretion of the Selection Committee.
- ii) All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC or any other appropriate statutory authority in India.
- iii) Candidates who possess the notified eligibility criteria are only eligible to apply.

2. REQUIREMENTS IN ADDITION TO LENGTH OF POST QUALIFICATION EXPERIENCE AS PRESCRIBED AT PARA. 1 ABOVE

- i) Candidates at the time of making application, as well as on the date of interview/selection, must be drawing a CTC of not less than 75% of CTC against the applied position.

3. CRUCIAL DATE:

Age & Post qualification Experience will be considered as on date of issue of Notification of employment, or internal circulation or as on date of Advertisement in the Company Website i.e., 01.10.2022.

4. AGE LIMIT:

- i) Age Relaxation for OBC (Non-Creamy layer) for 3 years, for SC/ST 5 years, Ex-Servicemen candidates will be as per Government of India guidelines and the same will be extended only if valid OBC (Non-Creamy Layer)/SC/ST/Discharge Certificates are uploaded at the time of registration of online application.
- ii) Wherever there is no reservation for OBC((Non-Creamy layer)/SC/ST categories in a particular post, candidates belonging to OBC((Non-Creamy layer)/SC/ST categories applying against unreserved vacancies shall be considered under general standard of merit and no relaxation in age will be extended.
- iii) Relaxation for Ex-Servicemen (ESM) category candidates is as per extant Govt. of India guidelines.
- iv) Upper age limit indicated above does not apply to employees currently on the rolls of Hindustan Salts Limited or its Subsidiary Sambhar Salts Limited. However, they should have minimum 02 years of remaining service as on crucial date i.e., publication of advertisement in the Company Advertisement i.e., 01.10.2022.

5. Period of Employment:

- i) Selected Candidates for contractual positions on appointment will be initially engaged for a period of 1(one) year from the date of joining the post notified and the tenure will be extended as per the requirement of the Company and discretion of the Competent Authority.

6. Place of Posting:

Selected candidates are liable to be posted to any Unit/Area/Place under the control of Hindustan Salts Limited and its Subsidiary Company Sambhar Salts Limited, located in different States of India.

7. Method of Selection:

- i) For the Contractual Positions selection will be based on written test/trade test/skill test/ personal interview whichever any mode the screening committee deemed fit on the discretion of the competent authority.
- ii) The minimum qualifying marks in the personal interview shall be 50% of prescribed score for UR candidates and 40% in the case of SC/ST/OBC (Non Creamy Layer) candidates against the reserved posts. Relaxation in minimum qualifying marks shall not apply for SC/ST/OBC (NCL) candidates considered under UR category.
- iii) The final selection of candidates shall be in the order of merit based on the marks scored by the candidates in the Personal Interview, subject to scoring the minimum qualifying marks prescribed, ensuring due reservation.
- iv) In case of higher response for any particular post, management reserves the right to conduct Screening Test.

8. Medical Fitness:

The final selected candidate(s) being appointed for the post is required to undergo Medical examination by registered Medical Officer and produce Medical Certificate before joining the post for which he/she offered.

9. General Conditions:

- i) Only Indian Nationals are eligible to apply.
- ii) Age & Post Qualification experience will be considered as on date of advertisement on the Company Website i.e., 01.10.2022.
- iii) All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC or any other appropriate statutory authority in India.
- iv) Post Qualification experience relaxation may be considered for deserving Ex-servicemen maximum for 5 years.
- v) Preference may be given to Ex-servicemen and officers from Military Engineering background.
- vi) Any vacancy earmarked for EWS cannot be filled up due to non-availability of suitable candidate(s) such vacancy shall not be carried forwarded to next recruitment year as backlog.

- vii) The ideal incumbent for the Supervisory/Managerial position should have proven track record of managing administration, production and operations activities of a mid-sized business entity having adequate experience in relevant position for last 2 years in Chemical / FMCG segment and relevant business i.e., renewable energy, tourism, resource utilisation for revenue generation. In addition to the above the following shall be preferred:
- Certification for Marketing, Digital Marketing, Procurement and professional in Supply Chain.
 - Experience in written communication and management skill programs.
 - Experience in administration and operations at senior level.
 - Preference would be given to candidates having experience in project management end to end (national/global level)/ proven track record in the field of Administration.
- viii) The ideal candidate should be B.Tech/ B.E. or B.Tech / B.E. + MBA or B.Tech/ B.E. or CA/ICWA + MBA, Diploma should be in any of the streams viz. Mechanical / Electrical /Chemical /Civil/any core Engineering Branch. Other qualifying requirements being the same, preference to candidates shall be considered having better post qualification experience in relevant industry/ field/ similar positions.
- ix) Depending on the response and requirement, HSL & SSL Management reserves the right to raise / relax the eligibility conditions.
- x) HSL & SSL Management reserves the right not to fill up any or all the posts notified at its discretion and vacancies may also be increased / decreased depending upon organizational requirements.
- xi) Candidates are informed that mere submission of applications shall not give them any right to be called for selection.
- xii) Candidates called for Personal Interview, are not eligible for reimbursement of travelling expenses.
- xiii) Candidates will be called for selection based on Self certified information along with copies of testimonials uploaded by them. They should produce the original documents, in support of their meeting eligibility conditions, at the time of Interview.
- xiv) Applicants who have any pending complaints, Grievance (of any nature) or/ and litigations in any court of law in India or quasi judiciary body, etc. filed against the company are debarred from applying to the advertised posts.
- xv) Candidates already removed / terminated / deserted their employment from HSL & SSL will not be considered.
- xvi) Persons already resigned from HSL & SSL may also apply, subject to fulfilling the notified eligibility criteria.
- xvii) HSL & SSL Management reserves the right to cancel/ restrict/enlarge/ modify /reopen /alter the recruitment process, if the need so arises, without issuing any further notice or assigning any reason thereof.
- xviii) If the SC/ST/OBC (Non Creamy Layer) certificate has been issued in a language other than English/ Hindi, the candidates should submit a self-certified translated copy of the same either in English or Hindi.
- xix) Canvassing in any form will be a disqualification.
- xx) Legal jurisdiction will be Jaipur only. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Jaipur and the Courts/Tribunals/forums(Jurisdiction Courts) at Jaipur shall have sole and exclusive jurisdiction.
- xxi) Candidate of a registered applicant is liable to be rejected at any stage of recruitment process / Candidate's employment will be terminated / cancelled after recruitment, on or after joining if;
- a. any information / documents submitted by the candidate is found to be false or
 - b. suppressed relevant information or
 - c. if not found to be in conformity with eligibility criteria mentioned in the advertisement.
- xxii) Candidates can contact the Helpline No. 0141-2771448 between 14:00 Hours and 17.00 Hours on all working days i.e., Monday to Saturday except on Second Saturday or write to human.resource@indiansalt.com Candidates are hereby advised not to contact telephone numbers of any other officials/divisions.

10. How to Apply:

- i) Candidates should apply only through online mode in HSL & SSL website www.indiansalt.com
- ii) Before registering / applying online, the candidates should ensure that they have mobile number and valid & active personal email ID and keep them active for the entire duration of selection as HSL & SSL will send all selection related communications only through email till the selection process is completed.
- iii) Candidates have to upload required scanned copies of documents / certificates in prescribed format to establish their eligibility, failing which the application is liable for rejection.
- iv) Candidates applying for more than one post should apply and submit separate Registration-cum-Application Form & receipt for fee along with the requisite enclosures for each post(s).
- v) Candidates should submit single application only for any post. In case of multiple applications / registrations for any post, the last registered application shall only be considered.
- vi) Candidates should ensure that they have uploaded the required documents before submitting applications, for their benefit, after uploading a document, "View Document" option will be provided in the on-line portal to check.
- vii) It is mandatory that eligible candidates should go through the full text of the advertisement and agree to all the conditions given while applying for the post.

- viii) After payment of required application Fee & uploading required documents / certificates candidates should submit their application through ONLINE, candidates should take a print out of registration cum application form and produce it along with self-attested copies of certificates / documents, at the time of Document / Certificate verification.
- ix) Scrutiny of applications for short listing of candidates for Selection will be solely based on documents / certificates uploaded by the candidates at the time of registration / submission of application through ONLINE.
- x) No manual / paper applications will be entertained and candidates are advised not to send any hard copy to this office.
- xi) The Online application portal for registration will be active from 10:00 hours on 01/10/2022 to 23:59:59 hours on 21/10/2022.

11. **Payment of Application Fee:** Candidates belonging to the post of UR/OBC are required to pay an application fee of Rs 250/-for each post they are applying for. Whereas, for the reserved positions, candidates applying against SC/ST posts are exempted for payment towards application fee. The application fee should be paid online on the account details mentioned below:-

Name	:	Hindustan Salts Limited
Bank Name	:	State Bank of India
Account No.	:	10474193485
Branch	:	SME SPL BR, Sitapura Ind. Area, Jaipur
IFSC	:	SBIN0031792
MICR CODE	:	302002138

12. **Important Guidelines for Uploading Documents:** The applicants may submit the online application with requisite educational, experience and other requisite certificates in pdf format upto the file size of 5 MB from 01 October, 2022. All the requisite documents to be uploaded by the candidate(s) is to clearly establish their eligibility. Failure on the part of candidates to upload all required documents to clearly establish their eligibility along with the online application would lead to rejection of their candidature. The Last date of submission application online is 21st October, 2022 upto 23:59:59 hours.
13. Information regarding Selection Schedule will be communicated to the shortlisted candidates through HSL & SSL website/besides e-mail to their registered e-mail address/message through SMS to their Registered Mobile Number. The Call Letter for Interview will be uploaded in HSL & SSL website and the same need to be downloaded and printed by the candidate concerned.
14. **HSL & SSL Decision is Final:**
The decision of Chairman and Managing Director of HSL/SSL in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection and interviews and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
15. **Important Dates:** Opening date for submission of Online Application 01.10.2022(1000 Hours) and the Last date of submission of Online application is 21st October, 2022 upto 23:59:59 Hours.

By Order



General Manager(P&A)