

**GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF INDUSTRIES AND COMMERCE**

No.A.22/21/Ind/Estt/A2/2022

Puducherry, dt.14.11.2022

**Date and time for submission of
online application :
16.11.2022 10.00 A.M.
to
15.12.2022 05.45 P.M.**

NOTIFICATION

Applications are invited from eligible Indian citizens who are Natives / Residents of Union Territory of Puducherry for the Competitive Examination to be held for Direct Recruitment to the post of Technical Officer (Group 'B' Non-Gazetted-Non-Ministerial) in the Directorate of Industries and Commerce, Puducherry as detailed below:

Name of the post and Level in Pay Matrix	Total Number of Vacancies	Reservation					
		VERTICAL					HORIZONTAL
		UR	OBC	SC	ST	EWS	PwBD
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Technical Officer Level -6	19	11	02	03	01	02	01

Abbreviations :

UR – Un Reserved; OBC – Other Backward Classes; SC – Scheduled Caste; ST – Scheduled Tribe; EWS – Economically Weaker Sections; PwBD – Persons with Benchmark Disability

Note:-

- (i) The vacancies notified are existing as well as anticipated. However, Government reserves the right either to enhance or to reduce the number of vacancies notified depending upon the actual requirement at the time of selection and also to cancel the recruitment process. No interim enquiry will be entertained.
- (ii) Reservation and its inter-se exchange for Persons with Benchmark Disability (PwBD) would be made as per para 8.1 to 8.3 of the O.M. No.35035/02/2017-Estt(Res), dated 15.01.2018 of the DoPT, New Delhi.

1. Educational and other qualifications required for direct recruits –

Essential: (a) Diploma in Mechanical / Automobile / Industrial / Production Engineering / Chemical / Electrical / Electronics / Computer Science / Information Technology / Textiles from a recognised Board or University; and

(b) Practical experience in a workshop or factory obtained licence under factory act from Chief Inspector of factories for a period of not less than two years.

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Desirable:

Degree in Mechanical/Chemical/ Electrical/Electronics/Automobile/ Industrial / Production Engineering /Computer Science/ Information Technology/ Textiles from a recognised University.

2. Age limit – Between 18 and 30 years of age as on 15/12/2022. Age limit is relaxable in respect of OBC/SC/ST, Ex-servicemen, Persons with Disabilities, as detailed below:

Category	Relaxation of Upper Age limit**
OBC	3 years
SC / ST	5 years
Ex-Servicemen (XSM)	Period of military service plus 3 years
Ex-Servicemen and Commissioned Officers including ECOs or SSCOs who have rendered at least five years military services and have been released on completion of assignment [including those whose assignment is due to be completed within one year] otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or on account of physical disability attributable to military service or on invalidment	5 years
Disabled Defence Service Personnel	3 years (8 years for SC / ST)
Persons with Benchmark Disabilities (For Physical requirements & categories of disabilities suitable for this job, refer Part-II of General Instructions to candidates)	10 years (in respect of reserved applicant, over and above the admissible relaxation of 5 years for Scheduled Castes & Scheduled Tribes and 3 years for OBC)

** Requirement of Age for candidates belonging to various categories are given in Part-III of this Notification.

3. Nativity / Residence: Those who are the native of the Union Territory of Puducherry or who have continuous residence in the Union Territory of Puducherry for the last 5 years immediately preceding the date of notification **only are eligible to apply for the post.** The applicants can apply without a certificate but ON SELECTION should furnish the fresh Nativity/Residence certificate issued by the officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar at the time of Certificate Verification.

4. Community Certificate: The candidates can apply without a certificate but must claim proper category ON SELECTION they should submit a fresh Community Certificate obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar at the time of Certificate Verification. Candidates selected under SC quota should furnish Community Certificate issued under **“The Constitution (Puducherry) Scheduled Castes Order,**

1964” and “The Constitution (Puducherry) Scheduled Castes Order, 2002” in respect of “Puthirai Vannan”. Applicants applying under ST Quota should furnish Community Certificate issued under **“The Constitution (Puducherry) Scheduled Tribes Order, 2016”.** **OBC candidates shall produce Non Creamy Layer Certificate. Any false information provided by the candidate / applicant may lead to actions including criminal case.**

5. Candidates belonging to the communities of OBC (Puducherry UT), MBC, EBC BCM and BT categories of Puducherry UT will be considered under the one umbrella of OBC, for the purpose of reservation. Hence, the posts earmarked for OBC in this notification applies commonly to all the above communities viz., OBC (Puducherry UT), MBC, EBC BCM and BT categories of Puducherry UT.

6. CERTIFICATE FOR EWS CANDIDATES:

The candidates selected under EWS category should submit income & asset certificate obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar at the time of certificate verification.

7. DOCUMENT TO BE PRODUCED BY CANDIDATES CLAIMING AGE RELAXATION UNDER EX-SERVICEMEN COMMISSIONED OFFICERS & DISABLED DEFENCE SERVICE PERSONNEL CATEGORY :

Candidates claiming age relaxation under Ex-servicemen Commissioned Officers and Disabled Defence Service Personnel category should produce original discharge book / discharge certificate issued by the Competent Authority during their discharge from Military Service at the time of certificate verification.

8. Persons with Benchmark Disability (PwBD): The candidates who apply against the horizontal reservation provided for Persons with Benchmark Disability (PwBD), **on selection** should necessarily submit the **Medical Certificate** issued by District Medical Board, Government of Puducherry at the time of Certificate Verification. Certificate received from any other authority will not be accepted. The Categories of disability suitable for the post are detailed in Part-II of General Instructions to candidates.

9. Mode of Recruitment / Pattern of Examination:

Written Examination: The vacancies in the above said post will be filled through a Competitive Examination. The Question paper will be of Diploma standard of objective type consisting of single part in forenoon session with a duration of **2 hours** having **100** questions from the Engineering / General Awareness, General Intelligence and Reasoning Ability, Arithmetical and Numerical Ability, English Language and Comprehension carrying



one mark for each question. **Negative mark of 0.25 will be deducted for every wrong answer and multiple answers will be treated as a wrong answer.** Further, the candidates are cautioned that any correction in the marked answer will also be treated as wrong answer. Candidates are, therefore, advised to keep this aspect in mind while answering the questions. **The Question paper will be in English only.**

Answering would be in the form of shading the correct answer by using **BLACK BALL POINT PEN** only and the applicants are permitted to take the carbon copy of their answer sheet along with their question booklet.

The answer key will be published in the recruitment website <https://recruitment.py.gov.in> and also in the official website of the Department of Personnel & Administrative Reforms <http://dpar.py.gov.in> after completion of Examination process.

Minimum qualifying marks prescribed for the written examination:

A list of candidates will be provisionally shortlisted from the merit list based on the marks obtained by the applicants in the Written Examination subject to reservation as per rules in force. Minimum qualifying marks to be secured by the various category of candidates are as follows:-

UR	:	35%
OBC / EWS	:	30%
SC / ST / PwBD / XSM	:	25%

Note:

The validity of operation of wait list, if drawn, will be two years from the date of declaration of the result / publication of select list. The wait list will be operated in the event of occurrence of a vacancy caused in the Select list due to rejection of candidature for non-production of required certificates, non-appearance of candidate for certificate verification, non-joining of candidate within the stipulated time allowed for joining the post or when a candidate joins but resigns or dies within a period of one year from the date of joining etc.

10. Date and Venue of Examination: The Competitive Examination will be held in Puducherry region only. The exact date, time and venue of the examination will be intimated in due course in the recruitment website & also in leading newspapers.

11. How to apply and last date for application: Applicants fulfilling the eligibility criteria as mentioned above may apply online only through the official website <https://recruitment.py.gov.in> from 16/11/2022 (10.00 a.m) to 15/12/2022 (05.45 p.m).

GENERAL INSTRUCTION TO THE CANDIDATES

PART – I

Applicants should read the following instructions carefully before applying:

1. Mode of applying for the Competitive Examination for Recruitment to the post of Technical Officer is **only through online**.
2. Avoid registering multiple online applications and register only a single application. All multiple online applications will be cancelled.
3. **Photograph & Signature uploading:**

Applicants shall upload their Photograph and Signature using either option 1 (or) option 2 provided in the recruitment portal as given below:-

Option 1 (Scanned Photograph and Signature as a single image)

Applicants are instructed to scan their recent passport size colour photograph & signature in an A4 sheet with 200 DPI resolution, dimensions should be minimum of 600 x 600 pixel and the file size should be less than 150KB. (as shown in guidelines video for uploading and cropping your photograph and signature during online application)

Option 2 (Scanned Photograph and Signature as separate images)

Applicants are instructed to scan their Photograph in JPEG format with 238 x 306 pixel dimension and the file size should be less than 50KB.

Signature file format should be JPEG, dimensions should be 350 x 150 pixel and file size should be less than 30KB

4. The applicants have to Register with their mobile number in the online portal "https://recruitment.py.gov.in" for applying through online. Then they will be receiving **User Name and Password** through SMS in the mobile number provided while registration. Thereafter, the applicants have to login into the online portal using the Username and Password for applying to the post of Technical Officer.
5. The applicants are also advised to **change the default Password** received in their mobile at first login. It is the applicant's responsibility to take ownership of the password and should not be disclosed to anyone. Otherwise the liabilities arise upon will be the applicant's risk.

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6. The applicants will be allowed to view, print & check the status of their application and download the Hall Ticket by login into the online portal using the username and password they received in their mobile number. Hence, they are advised to keep the **user name and password safe** for future reference until the recruitment process is over.
7. The applicant, after applying, can also make corrections in their online application, if any error occurred while entering the data. They are allowed to avail this facility till **5.45 p.m. on 15.12.2022.**
8. The information / data furnished by the applicants in the online application are final and cannot be altered later after the last date for applying i.e., **15.12.2022 (5.45 p.m.).**
9. The applicants are advised to have a copy of the online generated application for their reference.
10. Applicants need not send the printout of the online application or any other supporting documents to this Department.
11. Certificates are required to be produced by the provisionally short-listed candidates after the notification of results of this recruitment examination, only at the time of Certificate Verification.
12. **This Department will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and therefore, candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post.** Copies of supporting documents will be sought at the time of Certificate Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Departmental Recruitment Committee's decision shall be final.
13. **Candidates seeking reservation benefits available for SC/ST/OBC/EWS/PwBD/XSM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notification. They should also be in possession of the certificates in the prescribed format in support of their claim.**
14. All the communications with regard to this recruitment will be published in the Website **<https://recruitment.py.gov.in>**. Applicants are advised to access the above website and watch news and dailies regularly for information. They are advised to keep the Mobile number given in the online application active for sending SMS connected with this recruitment.



15. After scrutiny, the status of the application will be indicated in the Website <https://recruitment.py.gov.in>. The applicants are advised to check the official website to know their application status.
16. The decision of the Government as to the eligibility or otherwise of the applicant for admission to the Examination shall be final.
17. No correspondence will be entertained with regard to the recruitment process. Candidates are advised to verify the status of their Application/Hall Ticket etc., through online only.
18. A separate press note will be issued in leading regional news dailies regarding the issue of hall tickets through online. The eligible applicants can download their Hall Ticket from the Website <https://recruitment.py.gov.in> by using the "User Name and Password".
19. **Change of Address and Mobile number, if any, after submission of application should invariably be intimated to the Department by Registered Post with Acknowledgement Due.** Otherwise the Department will not be responsible for any delay/ non-delivery of letters / SMS messages.
20. The candidates will have to appear for the Competitive Examination at their own expenses. SC / ST candidates from other regions (Karaikal / Mahe / Yanam) are entitled for second class to and fro railway / bus fare on production of railway / bus tickets.
21. The admission to the examination is only provisional. Success in the examination confers no right to appointment. The appointment is subject to verification of educational qualification/residence/community and any other special category claimed by the individual including medical fitness.
22. **HELP LINE:**

For any clarification, if needed, in filling online application, please contact the Help Line Number **0413-2248168** on all working days between 9.30. a.m. and 5.00 p.m.

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PART – II

1. Physical Requirement for the post of Technical Officer

Sl. No.	Physical Requirement
1	Sitting
2	Standing
3	Walking
4	Manipulation by fingers
5	Reading & Writing
6	Seeing
7	Hearing

2. Categories of Disability suitable for the post of Technical Officer

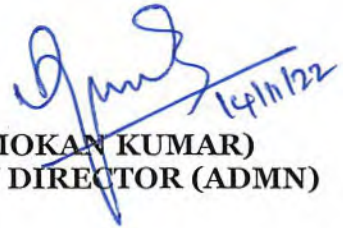
Sl. No.	Category of Disability
1	Deaf, Hard of Hearing
2	One Arm, One Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victim
3	Autism Spectrum Disorder (Mild), Specific Learning Disability, Mental Illness
4	Multiple Disabilities involving (1) to (3) above

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PART – III

REQUIREMENT OF AGE FOR CANDIDATES BELONGING TO VARIOUS CATEGORIES

Sl. No.	Category	Candidates must have been born	
		Not earlier than	Not later than
1	General / Unreserved	16.12.1992	15.12.2004
2	OBC	16.12.1989	
3	SC/ST	16.12.1987	
4	Persons with Benchmark Disabilities & General / Unreserved	16.12.1982	
5	Persons with Benchmark Disabilities & OBC	16.12.1979	
6	Persons with Benchmark Disabilities & SC / ST	16.12.1977	
7	Ex-Servicemen Commissioned Officers including ECOs or SSCOs	16.12.1987	
8	Disabled Defence Service Personnel & General / OBC	16.12.1989	
9	Disabled Defence Service Personnel & SC / ST	16.12.1984	


(V. MOKAN KUMAR)
DEPUTY DIRECTOR (ADMN)