EdCIL (India) Ltd.
(A Mini Ratna Category-I CPSE, Government of India)
(ISO 9001:2015 & 14001:2015 Certified Company)
Registered Office: 5thFloor, Vijaya Building, 17 Barakhamba Road,
New Delhi-110001

Advt. No. 01/2023-24/EdCIL-TSG/NMMSS   Dated: 24.05.2023

Advertisement for Recruitment of Programmer on Contractual basis for National Means-cum-Merit Scholarship Scheme (NMMSS), Department of School Education & Literacy, Ministry of Education, Government of India, New Delhi

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The Central Sector Scheme 'National Means-cum-Merit Scholarship Scheme' was launched in May, 2008, with the objective to award scholarships to meritorious students of economically weaker sections to arrest their drop out at class VIII and encourage them to continue their education at secondary stage. One lakh fresh scholarships are awarded to selected students of class IX every year and their continuation / renewal in classes X to XII for study in State Government, Government-aided and Local body schools under the scheme.

EdCIL is providing its technical services to Ministry of Education for implementation of the said scheme, through a Technical Support Group (TSG), Online Applications are hereby invited for the positions of Programmer for NMMSS scheme of MoE. The eligibility criteria, number of positions, fee range, age, educational qualifications, experience etc. are given below: -

Name of Post	Fees/ Salary (Rs)	Educational Qualifications	Experience/ Age and others	Job Description
Programmer (01 Post)	Rs. 45,000/- (Starting) + Annual increment on the basis of Annual Performance Appraisal Report (APAR)	Master's degree in Computer Science **OR** Bachelor's degree in Computer Science **OR** Bachelor's / Master's degree in Statistics/ Economics with 1 year diploma in Computers	**Essential:** Should have minimum of 2 years post qualification relevant experience in the case of Master's degree **OR** Should have minimum of 3 years post qualification relevant experience in the case of Bachelor's Degree **Preferrable:** Relevant Work Experience in Govt. Sector / PSU **Age Criteria :** Age should not exceed 35 years.	The candidates should have relevant experience in Data Capturing and Analysis, Management Reporting and Performance Monitoring. Excellent knowledge of Database Management System along with Programming Skills. Proficiency in Noting/ Drafting in Govt. Sector.

GENERAL INSTRUCTIONS

1. **Applications in the prescribed format through mail at (nmmssrectt@edcil.co.in) only as per Annexure – 1 will be accepted.**

2. Only Indian Nationals are eligible for applying.

3. Engagement of Programmer will be on full time (contractual) basis and their place of work will be New Delhi/Delhi.

4. The prescribed qualifications and experience should be acquired on or before 30/04/2023. Qualifications should be from Govt. recognized institutions.

5. Candidate should have strong oral & written communication skills with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc.) and presentation skills.

6. The selection process will be based on academic/professional qualifications, experience and may also include Test of Writing Skills/Group Discussion and/or Interview as may be decided depending on the total number of eligible applicants.

7. There will also be a waiting list prepared for programmer so that if selected candidate do not join or any consequential vacancy arises, suitable candidates based on experience and qualifications from the waiting list will be given opportunity to join.

8. Candidates working in Government organization / PSE must route their application through proper channel, if their department rule requires so.

9. Documents to prove Qualifications, Experience, Age, etc. have to be produced in original when called for test of writing skills/Group Discussion and / or Interview.

10. Age limit: Not more than as indicated against the post as on 30th April,2023

11. The experience will be counted as on 30th April 2023.

12. The advertisement number and online application may be saved for future reference.

13. **In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will summarily be rejected at any stage of the selection process.**

14. **Call letters and intimations connected with this recruitment will be sent to shortlisted candidates by e-mail only. Applicants should ensure that the e-mail id given in the CVs is maintained active.**

15. Merely fulfilling the eligibility criteria does not entitle candidate to be called for Test of writing skills/Group Discussion / Interview.

16. The appointment of Programmer is purely on contractual basis for a period of one year. It may be extended for further period after reviewing the professional skills and overall performance of the individual.

17. The above fee range of the Programmer are on consolidated basis and are inclusive of all allowances, etc.

18. **The last date of receipt of Application is 15th June 2023.**

19. No fees is required to be paid for application for the aforesaid posts.

20. For any query, candidates may write/ contact us on email id : nmmssrectt@edcil.co.in

* **EdCIL reserves the right to cancel/withdraw/postpone this recruitment notice.**

EdCIL (India) Limited

APPLICATION FORMAT
For the position of Programmer under NMMSS
project (On Contract Basis)
(TSG – NMMSS Project)
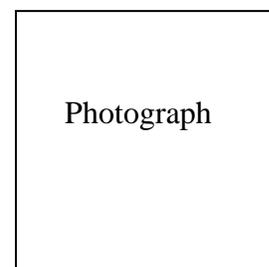
(**Personal Particulars**)

| Photograph |

1. **Post applied for** _____

2. **Name** _____

3. **Father's name** _____

4. **Date of Birth** _____

5. **Age as on 30.04.2023** _____ **Days** _____ **Months** _____ **Years**

6. **Community (SC/ST/OBC/Others)** _____
   (Attach copy of certificate)

7. **Correspondence Address** _____

8. **Permanent Address** _____

9. **E-mail** _____ **Mobile No.** _____

10. **Nationality** _____

11. **Particulars of Examinations passed** (commencing from Graduation / University Level including Post-Doctoral, if any).

Exam passed	Year of passing	Board/University	Subjects	Percentage

12. Details of Experience (starting with the present post)

Post held	Name of organization	Engagement Period		Total no. of experience as on 30.04.2023	Nature of duties (in brief)
		From	**To**		

13. If selected, what notice period wouldyou require before joining?

14. Have you ever been found guilty for anyoffence under law in the past. If yes, please give full information

15. Name and address of two References holding responsible / intimately acquainted with candidates' character and work but must not be a relative.

16. In case you have any relative working in thisorganization, please give details.

17. Any other information you would like to mention

Declaration

    I certify that the information given above is true, complete and correct to the best of my knowledgeand belief.

(Signature)

(Name of the applicant)

Date: