



Advt. No. WR-II/2023/01

Date: 22/05/2023

Special Recruitment Drive for ST Category

Recruitment of Junior Officer Trainee (F&A)

POWERGRID, a 'Maharatna' Public Sector Enterprise under the Ministry of Power, Govt. of India is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete Inter-State Transmission System and operation of National & Regional Power Grid.

POWERGRID operates around 1,74,113 circuit kms Transmission Lines along with 272 Sub-Stations (as on 31st March, 2023) and wheels about 50% of total power generated in the country through its transmission networks.

POWERGRID also operates around 79,999 kms of telecom network with points of presence in approx.. 458 locations, points of interconnections in 780 locations and intra-city network in 256 cities across India. **POWERGRID** with its strong in-house expertise in various facets of the Transmission, Sub-Transmission, Distribution and Telecom sectors also offers consultancy services at National and International levels. **POWERGRID** has been making profit since inception, having Gross turnover of Rs. 42,697.90 Crores and Profit After Tax of Rs. 16,824.07 Crores (FY: 2021-22).

To take the growth curve to newer **heights POWERGRID Western Region Transmission System-II covering the states of Gujarat, Madhya Pradesh, UT of Dadra Nagar Haveli and Daman & Diu** is looking for bright, committed and hardworking Inter CA / Inter CMA qualified candidates to join them as Jr. Officer Trainee (F&A) under its **Special Recruitment Drive for ST category**.

Vacancy

Post ID	Post Name	Total No. of Vacancy
109	Jr. Officer Trainee (F&A)	01 (ST-Backlog Vacancy)

JOB SPECIFICATION

Name of Post	Junior Officer Trainee (F&A)
Upper age limit	32 years (including age relaxation for ST candidate) as on 04.06.2023 (Candidates should be born on or after 05.06.1991 and on or before 04.06.2005)
Induction level	S1 grade in the pay scale of Rs. 25,000 - 3% - 1,17,500 (IDA) after completion of one-year of training period. A stipend of Rs. 27,500/- per month will be paid during the one-year training period.
Essential Qualification	Inter CA / Inter CMA Candidates with Post Graduate Degree/Post Graduate Diploma/CA/CMA or equivalent higher education qualification will not be considered. At the time of application and at the time of joining the candidate shall submit an undertaking that he/she is not possessing any PG Degree/PG Diploma/CA/CMA or equivalent higher qualification and in case it is found subsequently that he/she has submitted any false declaration or suppressed any information his/her application shall be liable for rejection and if appointed, services shall be liable for termination at any stage of service.

RELAXATIONS AND CONCESSIONS

- Reservation / relaxation / concession shall be as per Government of India directives.
- Persons suffering from not less than 40% of the relevant disability shall only be eligible for the benefit for PwBD.
- Relaxation in Upper Age Limit:

a) For ST candidates	5 years (This has been already included in the upper age limit as mentioned under job specification)
b) For PwBD candidates	10 years over & above category relaxation
c) J&K Domicile / Victims of riots	As per Govt. of India directives

- Reservation/ Relaxation / Concession for ST** will be subject to submission of relevant Caste Certificate in the prescribed format issued by a competent authority.

5. In case Caste/Category certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English language at the time of Document Verification, if called for.
6. The post is identified suitable for the following Categories/ Subcategories of PwBD:
 - a. Blind, Low Vision
 - b. Deaf, Hard of Hearing
 - c. One Arm, One Leg, Both Legs, One Arm Leg, Both Arms, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victim, Muscular Dystrophy.
 - d. Autism Spectrum Disorder (Mild, Moderate), Specific Learning Disability, Mental Illness
 - e. Multiple Disabilities involving (a) to (d) above
7. **Relaxation / Concession for J&K Domiciled / Ex-Servicemen / Victims of riots** will be subject to submission of relevant Age relaxation cum Domicile certificate / Discharge certificate etc. in the prescribed format issued by a competent authority.
8. **Reservation / Relaxation / Concession for Persons with Disability** is subject to submission of medical certificate in prescribed format in support of disability issued by the Government Medical Board.
9. **Payment of Application Fee: Nil (since post is reserved for ST candidates only)**
10. Relaxation / Concession for Departmental Candidates:
 - No Upper Age Limit
 - No Application Fee

Trainees working in POWERGRID shall not be considered as Departmental Candidate. Please refer to Internal Circular for further details.
11. Ex-Servicemen with a minimum of six month's continuous service are allowed age relaxation to the extent of the period spent in service plus three years subject to the condition that the resultant age after deducting his period of service from his actual age does not exceed the prescribed age limit by more than three years.
12. Candidates who are Ex-Servicemen and whose experience of service in the Armed Forces has been equated by the Government of India with qualification prescribed in this advertisement then the said experience shall be acceptable as an induction level qualification for the said post in this recruitment. **The Ex-Servicemen candidates shall however have to produce certificate issued by respective Armed Forces stating that their experience/ training has been equated to or has equivalency of required level of qualification, failing which their candidature will not be considered.**
13. For outstation candidates, reimbursement of second class rail / bus fare by the shortest route for to and fro travel for the purpose of appearing in the test, on production of Railway ticket / PNR / Bus ticket for onward journey and self-attested copy of Category/PwBD Certificate, is admissible, restricted

to distance between the address for communication and the test centre. Duly filled TA Claim Form (available in Important Formats Section) are also to be brought to the examination venue on the day of examination.

SELECTION PROCESS

The selection process shall consist of Written Test / Computer Based Test of eligible candidates. Applications of candidates shall be scrutinized based on the Job Specification, Relaxation and Concession given as per the uploaded documents. Hence, **candidates are requested to be very careful while uploading the relevant documents.**

The decision of POWERGRID regarding the scrutiny of application and short listing for Written Test / Computer Based Test shall be final and binding. Candidates can appear for the Written Test / Computer Based Test in Hindi / English by selecting medium of Written Test / Computer Based Test as Hindi /English at the time of application.

Written Test / Computer Based Test shall be of Objective Type (each question shall have four answer options) of two hours' duration consisting of two parts –

1. Part-I consists of Professional Knowledge Test (PKT) with 120 questions having specific questions from respective discipline.
2. Part-II consists of Supervisory Aptitude Test (SAT) with 50 questions on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, data sufficiency and interpretation, numerical ability etc.
3. All questions carry equal marks (1 mark). Wrong and multiple answers would result in negative marks of $\frac{1}{4}$.
4. Qualifying Criteria in Written Test / Computer Based Test: **Minimum** 25% in each: Part-I & Part-II **separately** and minimum 30% marks in **aggregate**.
5. Candidates who qualify in Written Test/ Computer Based Test as per qualifying criteria mentioned in detailed advertisement, will be called for Computer Skill Test, in proportion to the number of vacancies. The Computer Skill Test will be of Qualifying in nature. The skill test will test the skills of the candidates on MS Office and Internet applications. Qualifying marks in computer skill test shall be 40% for reserved category candidates.

Final merit for selection will be decided based on marks secured by the candidates in Written Test/ Computer Based Test only (100% weightage) subject to qualifying in Computer Skill Test which is qualifying in nature and carries no weightage in the final merit. Candidates who will qualify as per qualifying criteria shall be shortlisted for empanelment, in proportion to the number of vacancies.

6. The offer of Appointment to the suitable candidates shall be issued in order of merit and on the basis of vacancy. Appointment of selected candidates will be subject to their being found medically fit in the Pre-Employment Medical Examination to be conducted as per POWERGRID Norms and Standards of Medical Fitness. (Refer to "[Health](#)" Link on career page of our website for standards of Medical Fitness.)



COMPENSATION

1. The Corporation offers a very attractive pay package and is one of the best in the industry. Candidates will be paid Rs. 27,500/- per month as a stipend during one-year training period. On successful completion of training, candidate will be absorbed as **Junior Officer (F&A) Gr-IV (S1)** in the Supervisory category in the pay scale of Rs. 25,000 –3%- 1,17,500 (IDA).
2. The Compensation package includes Basic Pay, Dearness Allowance, Perquisites and Allowance as per cafeteria approach, Performance Related Pay, Company Quarters or HRA, Reimbursement of monthly conveyance expenditure, mobile facility, PF, Gratuity, Pension & Leave encashment, Group Insurance, Personal Accident Insurance etc.
3. The Corporation also offers excellent facilities like Short and Long-term Loans & Advances including House Building Advance, Medical facilities for self and dependents etc. to its regular employees in accordance with the policies of the organization from time to time.

HOW TO APPLY

1. Interested and eligible candidates should apply only through On-line Registration System of POWERGRID. **To apply log on to <http://www.powergrid.in> → Careers → Job Opportunities → Openings → Regional Openings → Western Region-II, Vadodara Recruitment and then “Recruitment of Junior Officer Trainee (F&A)”**. No other means / mode of application shall be accepted. POWERGRID will not be responsible for bouncing back of any email sent to the candidate.
2. Before registering and submitting their applications on the website, the candidate should possess a valid E-mail ID, Alternate E-mail ID and Mobile number.
3. Candidates are advised to upload legible copies of the following documents as applicable while submitting online application in the space earmarked in the online application: -
 - a) Scanned copy of recent passport size color photograph (30 KB to 50 KB) in **.JPG format**
 - b) Scanned copy of signature (30 KB to 50 KB) in **.JPG format**
 - c) Date of Birth Proof: Class 10th Mark sheet / Birth Certificate (wherein DOB is mentioned) (300 KB to 2048 KB) in **.pdf format**
 - d) Qualification Certificate [Inter CA/Inter CMA] of all group and relevant marks sheet (300 KB to 2048 KB) along with Proof of norms adopted by the Institute to convert into percentage (if applicable) (**all Qualification Certificate & Mark Sheets are required to be scanned in .pdf format**)
 - e) Candidates working in Govt. / PSU are required to apply through the proper channel and need to upload “No-Objection Certificate” from the present employer in **.pdf format**.

- f) Caste Certificate in the prescribed Govt. of India format issued by Competent Authority (300 KB to 2048 KB) in **.pdf format**
- g) Disability Certificate in the prescribed Govt. of India format issued by Competent Authority (if applicable) (300 KB to 2048 KB) in **.pdf format**
- h) Ex-Serviceman Discharge Certificate, **Undertaking and Proforma of Certificate for Employed Officials** in case of Ex-Servicemen in the prescribed format (if applicable) (300 KB to 2048 KB) in **.pdf format**
- i) Domicile cum Age relaxation certificates for Candidates from J&K State / Riot Victims in the prescribed Govt. of India format issued by Competent Authority (if applicable) (300 KB to 2048 KB) in **.pdf format**
4. At the time of online registration, applicants are advised to save / take print out of the filled application form generated immediately after submitting the online application. The candidates called for Document Verification are required to produce the above uploaded documents in original for verification along with online application form.
5. Eligibility for Engagement of Scribes: Visually Impaired candidates and candidates with Locomotor Disability and Cerebral Palsy where dominant (Writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment) will be allowed to write the examination with the help of a scribe.
- Please note:
- Candidates who are eligible and interested for engagement of Scribe for the test are required to fill up the details of the Scribe in the application form itself.
 - Candidates engaging scribes are also required to download and fill up the Scribe Declaration Format.
6. Duly filled declaration Form (available in Important Formats Section) and ID proof of scribe are also to be brought to the examination venue on the day of examination.
7. **Candidates are not required to forward the hard copies of applications to POWERGRID.**
8. Also, candidates should keep the following documents ready with themselves for any future requirement. (*Self-attested copies*):
- a) Copy of online generated application form
 - b) Documents related to Essential Qualification (Passing Certificate & Mark sheets.)
 - c) Documents related to Other Qualifications (Passing Certificate & Mark sheets) and proof of norms adopted by the respective Board / Institute / Statutory Body to convert CGPA / OGPA / DGPA into percentage if any.
 - d) Proof of Date of Birth (Class 10th certificate / Birth Certificate)

- e) Caste (ST) Certificate for claiming Reservation / Relaxation / Concessions (as applicable)
- f) For Ex-servicemen candidates, Discharge Certificate
- g) For PwBD candidates, Disability Certificate
- h) Any other relevant document

Candidate will have to bring these documents along with original for verification at the time of document verification / medical / joining, if called for.

- i) Candidates should submit only one application for the post. Application once submitted cannot be altered. Accordingly, no requests for change in applicant data after submission of online application shall be entertained. POWERGRID will not be responsible for bouncing of any e-mail sent to the candidates.

Candidates are advised to save / take print out of the filled application form generated immediately after submitting the online application. Candidates are also advised to make a note of their e-mail ID as entered in the application form and Registration ID generated for future reference.

- j) Once applied, the applicants are advised to check the website as well as their registered e-mail regularly for any updates.
9. The admit card indicating Roll Number, Name of the allocated Test Centre and guidelines for the test will be made available as per the instructions on our website, to the candidates found provisionally eligible based on the online application data only.
The candidate has to download his / her Admit card, Test Guidelines etc. for appearing in the test as per the instructions given in POWERGRID website only. **Please note that the admit card will not be sent by post.**
10. All information regarding this recruitment will be made available on career section of the website: <http://www.powergrid.in> and no separate communication shall be made. Candidates must constantly visit website <http://www.powergrid.in> for information regarding dates of Written Test / Computer Based Test, downloading of admit card, result of Written Test / Computer Based Test, medical standards, joining etc.
11. Applicants should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Registration.
12. E-mail ID and Mobile number to be entered in online application form is mandatory. In case a candidate does not have a valid personal e-mail ID, he / she should create his / her new email ID before applying online. Candidates are advised to keep the e-mail ID and Mobile number entered in the online application form compulsorily active for at least one year. No change in the email ID or mobile number will be allowed once entered.
13. It is mandatory that candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post.



Service Agreement Bond

The selected candidates will be required to execute a service agreement bond to serve the organization for at least three years. The amount of the bond is proposed to be INR 1,25,000/- for ST/PwBD candidates.

Test Centres

The Written Test / Computer Based Test shall be held at Vadodara.

POWERGRID reserves the right to alter the test centres/city depending on the no. of applications and availability of venue. The decision of POWERGRID regarding test centres shall be final and binding. Test Centre once allotted will not be changed under any circumstances.

Admission to the test will be on production of admit card. Admit cards shall be downloaded as per the instructions in the career section of POWERGRID website and shall not be sent by post. Candidates are required to check career section of POWERGRID website for notifications in this regard.

GENERAL INFORMATION & INSTRUCTIONS

1. Only **Indian Nationals** who have attained the age of **18 years** or above are eligible to apply.
2. The candidature of the candidate at all stages of the selection process shall be **provisional** in nature.
3. Mere submission of application to POWERGRID does not guarantee the adequacy of the candidate for being considered for further selection process.
4. Before applying, the candidate should ensure that he / she fulfils the eligibility criteria and other norms mentioned in this advertisement. Candidates not meeting the specified criteria shall not be considered for selection.
5. Essential qualification should be recognized in India and from a recognized Institution or University or Statutory body.
6. Applications in which the essential qualification / age cannot be fully ascertained will be liable for rejection. Accordingly, it is the responsibility of candidate to satisfy that he / she meets the eligibility criteria (as mentioned in this advertisement) fully before applying, to properly fill the application and provide necessary documents asked for. The online application form will not be checking the eligibility.
7. Candidates with Post Graduate Degree/Post Graduate Diploma/CA/CMA or equivalent higher education qualification will not be considered.
8. All photocopies of documents (along with the application) submitted at the time of Document Verification, if called for, should be self-attested by the candidate. Candidates should retain sufficient number of same coloured size photograph as used in the online application for future use.

9. Wherever CGPA / OGPA / DGPA or Letter Grade is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by the Institute/university/Statutory body.
10. In case the candidates are awarded grades / CGPA instead of marks, the conversion of grades / CGPA to percentage of marks shall be based on the procedure certified by institute/university/ Statutory body where they have obtained the qualification. In case the institute/university/ Statutory body does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.
11. **Recruitment of Junior Officer Trainee (F&A) are conducted on regional basis against requirement of concerned regions. Hence, candidates joining as Junior Officer Trainee (F&A) in regions are not entitled for Inter-region transfer request.** However, candidates are liable to be posted at the discretion of management to serve at any of the company's offices / establishments / units or any other government departments, statutory body or public sector undertaking anywhere in India or abroad.
12. Management reserves the right to cancel / restrict / enlarge / modify / alter the recruitment / selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
13. Applications of candidates from Employment Exchanges should be submitted through online mode only.
14. All computations of Age and Qualification etc., shall be as on closing date of online application i.e., **04.06.2023**. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
15. If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language at the time of application or whenever called for.
16. Candidates should submit only one application for the post. However, in case a candidate submits more than one application for the same post, the application with latest registration ID shall only be considered.
17. Only ST/PwBD Candidates shall be reimbursed sleeper class rail / bus fare by shortest route for appearing in Written Test / Computer Based Test, provided they meet the laid down criteria.
18. Candidates are required to fill in their bank details such as bank A/C No, Bank's name Branch Name, IFSC code etc. in the online application form in order to enable us to process TA payment online, if applicable.
19. Management reserves the right to raise or lower the qualifying standards in any stage of the selection process depending on availability of sufficient number of candidates.
20. No correspondence regarding this recruitment; made in Complaint Management System of POWERGRID will be entertained.
21. There is no provision of re-checking / re-evaluation of response sheets / answers.
22. In order to avoid last minute rush, the candidates are advised to apply early enough. POWERGRID will not be responsible for network problems or any other problem in submission of online Application.
23. Candidature is liable to be rejected at any stage of recruitment / selection process without notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if POWERGRID comes across any evidence /



knowledge that the qualification / experience and any other particulars indicated in the application / personal resumes / other forms / formats are not recognized / false / misleading and /or amounts to suppression of information / particulars which should have been brought to the notice of POWERGRID or that the candidate has been shortlisted for next stage in the process / has secured employment in POWERGRID through or adopting any unfair means.

24. Complaints attributable to the incompatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of POWERGRID employees or systems will not be entertained.
25. Legal jurisdiction will be Vadodara in case of any cause / dispute.
26. All information regarding this recruitment process would be available in the career section of POWERGRID website only. Applicants are advised to check the website periodically for important updates. Once registered for POWERGRID, all correspondences shall be made through their registered email ID / SMS or POWERGRID website's career section.
27. **For any queries regarding this recruitment please send email to wr2rectt@powergrid.in.** Candidates are required to add this email-id to their address book in order to avoid any email communication gap. Please write "**Recruitment of Junior Officer Trainee (F&A)-2023 <subject matter>**" in the subject line of e-mail.

IMPORTANT DATES

Sl. No.	Description	Date
1.	Opening date of online submission of application	22.05.2023 (17:00 hrs.)
2.	Closing date for online submission of applications	04.06.2023 (23:59 hrs.)
3.	Cut-Off date for determining eligibility	04.06.2023
4.	Availability of Admit Cards	Will be notified separately on career Section of POWERGRID website
5.	Date of Written Test / Computer Based Test	Tentatively in the month of June-2023. Exact date will be notified separately on website

All the important updates regarding this recruitment shall be hosted in the POWERGRID website in the Career section and accordingly, all the applicants are advised to visit the site regularly.
