

No. :10/5(1)/2020-PSU

भारत सरकार
GOVERNMENT OF INDIA
परमाणु ऊर्जा विभाग
DEPARTMENT OF ATOMIC ENERGY

अणुशक्ति भवन, छत्रपति शिवाजी महाराज मार्ग,
 Anushakti Bhavan, Chatrapati Shivaji Maharaj Marg
 मुंबई/Mumbai – 400 001

Dated: 01st November 2023

सी. पी. एस. ई. का नाम NAME OF THE CPSE	Uranium Corporation of India Ltd.
पद का नाम NAME OF THE POST	Director (Finance)
रिक्ति की तारीख DATE OF VACANCY	01/02/2022
सी. पी. एस. ई. की अनुसूची SCHEDULE OF THE CPSE	Schedule B
पद का वेतनमान SCALE OF THE POST	₹. 160000-290000 (IDA)

I. COMPANY PROFILE

Uranium Corporation of India Limited (UCIL) is a Public Sector Enterprise under the administrative jurisdiction of the Department of Atomic Energy, Government of India. UCIL produces uranium required for Pressurized Heavy Water Reactors and thus plays a very significant role in Nuclear Power Programme of the country. UCIL with its headquarter at Jaduguda has been operating six underground mines, one opencast mine and two processing plants in East Singhbhum district of Jharkhand. It also operates a mine and a processing plant at Tummalapalle in Andhra Pradesh. The company is also running a plant for recovering by-product viz. magnetite. The company has undertaken pre-project activities for opening up of new projects at Rohil in Rajasthan, Kanampalle in Andhra Pradesh, Gogi & Kanchankayi in Karnataka, Jajawal in Chhatisgarh, Chitrial and Lambapur-Peddagattu in Telengana, Uranium Recovery Plant in Musabani in Jharkhand. In addition, UCIL has also taken up capacity expansion of its ongoing mines and plants in

Jharkhand and Andhra Pradesh. Its Registered and Corporate offices are at Jaduguda, Singbhum East, Jharkhand.

The company employed 4369 regular employees (Executive 548, Non-executives 3821) as on 31.03.2023.

The authorized and paid up capital of the company were Rs.3500 crores and Rs. 2094.61 crores respectively as on 31.03.2023.

The shareholding of the Government of India in the company is 100% as on 31.03.2023.

II. JOB DESCRIPTION AND RESPONSIBILITIES

Director (Finance) is a member of Board of Directors and reports to Chairman and Managing Director. He/ She is in overall charge of finance and accounts functions of the organization, and is responsible for evolving and formulating related policies and their implementation.

III. ELIGIBILITY

1. AGE : Preferred age : 40-55 years (as on the date of occurrence of vacancy)

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and not in a contractual/ad-hoc capacity – in one of the followings:-

- (a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (b) Central Government Group 'A' Officers including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/Financial Institutions/Autonomous Bodies etc.
- (c) State Public Sector Enterprise (SPSE) where the annual turnover is *Rs 750 crore or more;
- (d) Private Sector in company where the annual turnover is *Rs 750 crore or more. Preference would be given to candidates from listed companies.

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:

- (i) The applicant should be a Chartered Accountant or Cost Accountant or a full time MBA/PGDM course with specialization in Finance with good academic record from a recognized University/Institution. **Preference would be given to Chartered Accountant.**

- (ii) Officers of Organized Group 'A' Accounts Services [i.e. Indian Audit and Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts Service, Indian Civil Accounts Service, Indian P&T Accounts & Finance Service and Indian Cost Accounts Service] working in the appropriate level are exempted from these educational qualifications.
- (iii) Further, applicants from the Central Govt./Armed Forces of the Union/All India Services, will also be exempted from the educational qualifications as per (i) above provided the applicants have 'the relevant experience' as mentioned in Para 4(iii) below. In respect of applicants from Organized Group 'A' Accounts Services/Central Government/Armed Forces of the Union/All India Services, Chartered Accountant/Cost Accountant/MBA/PGDM will be a desirable educational qualification.

4. EXPERIENCE:

- (i) The applicant should have at least five years of cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management / Corporate Accounts in an organization of repute.
- (ii) Applicants from Organized Group 'A' Accounts Services should have at least five years cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management/ Corporate Accounts.
- (iii) 'The relevant experience' in respect of applicants from Central Government/Armed Forces of the Union/All India Services would include at least seven years of cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management/ Corporate Accounts.

Note: Experience in Corporate Financial Management/Corporate Accounts at senior level in any Indian Nuclear Industry/ large Mining Industry would have an added advantage.

5. PAY SCALE:

(a) Central Public Sector Enterprises

Eligible Scale of Pay

- (i) Rs. 6250-7475 (IDA) Pre 01/01/1992
- (ii) Rs. 8520-10050 (IDA) Post 01/01/1992
- (iii) Rs. 18500-23900 (IDA) Post 01/01/1997
- (iv) Rs. 43200-66000 (IDA) Post 01/01/2007
- (v) Rs. 100000-260000 (IDA) Post 01.01.2017
- (vi) Rs. 14300-18300 (CDA) Pre-revised
- (vii) Rs. 37400-67000 + GP 8700 (CDA)
- (viii) Rs. 123100-215900 (Level 13) CDA

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

- (i) Group 'A' officers of the Central Government including All India Services(AIS) and Autonomous Bodies etc. should be holding a post of the level of Director in Government of India or carrying equivalent scale of pay on substantive basis on the date of application.
- ii) Applicants from Public Sector Bank/Financial Institutions should be holding at Board level or at least a post of the level immediately below the Board level for one year on the date of application.
- (iii) Applicants from the Armed forces of the Union should be holding a post of the level of Brigadier in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level on the date of application.

6. Central Government Officers, including those of the Armed Forces of the Union and the All India Services and Officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies etc., will be eligible for consideration only on deputation basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

1. The applicants should submit their applications through proper channel as follows:

- (a) Group-'A' Central Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
- (b) Officers from Public Sector Banks/Financial Institutions/Autonomous Bodies etc. : through their Administrative Ministry/Department of the Government of India
- (c) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;
- (d) Below Board level in CPSE: through the concerned CPSE;

- (e) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
- (f) Below Board level in SPSE: through the concerned SPSE;
- (g) Private Sector: directly to Department of Atomic Energy, Mumbai.

2. Applicants from Private Sector must submit the following documents along with the application form:

- (a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (please provide URL or attach/enclose copies);
- (b) Whether the company is listed or not; if yes, documentary proof (please provide URL or attach/enclose copies);
- (c) Evidence of working at Board level or at least a post of the level immediately below the Board level;
- (d) Self-attested copies of documents in support of age and qualifications;
- (e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government including Armed Forces of the Union and All India Services and Officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies etc.:

- (a) The appointment is on deputation basis.
- (b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE:

- (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being

considered for a Board level post in any CPSE other than the one to which the candidate belongs.

- (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/ Private Sector:

- (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. Application form, may be downloaded from the website of Department of Atomic Energy. The hard copies of complete applications in respect of all eligible candidates should be submitted by Speed Post/Registered Post only.

Last time/date of receipt of complete application duly forwarded by respective authorities in Department of Atomic Energy, Mumbai is **15.12.2023 upto 1700 hrs.** No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Search-Cum-Selection-Committee (S.C.S.C.) reserves the right to shortlist applicants for interview.

Applications are to be addressed to:

UNDER SECRETARY (P.S.U.)
DEPARTMENT OF ATOMIC ENERGY
ANUSHAKTI BHAVAN, C.S.M. MARG
MUMBAI – 400 001.

All correspondence with the Department of Atomic Energy should be addressed to Under Secretary (P.S.U.), Department of Atomic Energy, Mumbai only.

APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE)/CENTRAL GOVERNMENT GROUP 'A' OFFICERS INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES/ PUBLIC SECTOR BANKS/ FINANCIAL INSTITUTIONS/ AUTONOMOUS BODIES /STATE PUBLIC SECTOR ENTERPRISES (SPSE)/PRIVATE SECTOR

(Through Proper Channel, except candidates from the Private Sector)
Please refer to the Job Description for the post at M/o _____ : website (https:// _____)

1. Name of the post applied for _____

2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.) _____

(b) Designation of the Applicant (in full) _____

(c) Name of the company _____

(d) Category as per Employment Status :- Officer of a CPSE/Central Government Group 'A'/Armed
(Please tick as applicable) Forces of the Union/All India Services/Public Sector
Banks/ Financial Institutions/ Autonomous
Bodies/SPSE/Private Sector etc.

(e) Office Address: _____

(f) Address for communication _____

3. Telephone No: Office _____ Residence _____ Mobile No. _____

E-Mail id _____

4. Date of Birth (DD/MM/YY) _____ Age as on date of vacancy (Years/Months/Days) _____

5(i) Educational/Professional Qualifications:

Sl. No.	Qualification*	Name of Institution	Period of Study			Tick the relevant			Tick the relevant			Self Declaration Whether meets the eligibility qualification requirement		
			From	To		Part time	Full time	Correspondence	Degree	Diploma	Certificate	Mandatory	Desirable	Other
1	2	3	4	5	6	7								

* Should be exactly as per Degree/ Certificate issued by the university.

(ii) Positions held during the last ten years, from the date of uploading the vacancy circular on the M/o _____ website.

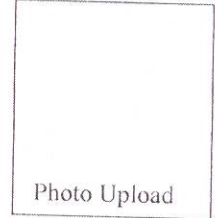
Sl. No.	Complete Designation & Place of posting *	Name of the Organization	Pay scale**	Period		Reporting to Designation*	Self Declaration Whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration
				From	To		Yes	No	
1	2	3	4	5	6	7	8		

* Should be exactly as per specific office order issued by the CPSE/Ministry/ Public Sector Banks/ Financial Institutions/ Autonomous Bodies/ SPSE/employer.

** Private Sector-CTC/remuneration/emoluments drawn.

NB : The positions should be indicated in order of the most recent assignments.

Note: 1. Please attach a write-up, Part A: Achievements during the career so far and Part B: Vision for the post applied for, **not exceeding 2000 characters each**, in support of your candidature, for reference at the time of interview. The Full form of all abbreviations used must be given in the prescribed limit of characters



6. (a) Do you hold lien in any organisation other than where currently working?

Yes	No
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If yes:

- i. Name of the organisation in which the lien is held :
- ii. Date from which the lien is held :

(b) Are you on deputation?

Yes	No
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If yes :

- i. Name of parent organisation :
- ii. Date from which on deputation :

7. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

Yes	No
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(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

If yes, the details thereof.

- i) Civil / Criminal
- ii) Departmental Inquiry

Yes	No
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I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the **Company in which currently working** for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2013-14, 2014-15 and 2015-16 for a post advertised in the calendar year 2017).

Company in which candidate is currently serving	Year	Annual Turnover of the Company (in Rupees Crores)

(i) Please provide URL of company website & CIN (Corporate Identity Number) of company

- (a) URL (Company Website Address) _____
- (b) CIN(Corporate Identity Number) _____

(ii) I certify that I am

(a) Working at Board level

Yes	No
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 position

If yes: Please provide your DIN (Director Identification Number) _____

(a) Holding a post at the level immediately below the Board.

Yes	No
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I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

PRIVATE SECTOR

8. Year wise Audited Annual Turnover (ATO) of the **Company in which currently working** for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2013-14, 2014-15 and 2015-16 for a post advertised in calendar year 2017).

Company in which candidate is currently serving	Year	Annual Turnover of the Company (in Rupees Crores)*

* If Annual Turnover (ATO) is in foreign currency, the exchange rate as on the date of uploading of vacancy (advertisement) on the PESB website may be used.

(i) Please provide URL of company website & CIN (Corporate Identity Number) of company

(a) URL (Company Website Address) _____

(b) CIN (Corporate Identity Number) _____

(ii) I certify that I am

(b) Working at Board level

Yes	No
-----	----

 position

If yes: Please provide your DIN (Director Identification Number) _____

(c) Holding a post at the level immediately below the Board.

Yes	No
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(iii) Whether the Company in which I am working is listed on the stock exchange.

Stock Exchange _____

Proof of listing may be accessed over _____ (please provide URL)

Yes	No
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(iv) Self certified copies for proof of age and educational qualifications (enclosed)

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

Declaration

I.....Son/Daughter of.....here by certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

UNDERTAKINGS (as applicable)

For candidates from Central Government /Armed Forces of the Union/All India Services/ Public Sector Banks/ Financial Institutions/ Autonomous Bodies / SPSE

The appointment is on immediate absorption basis. I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

Date: _____ (Name and Signature of the applicant)

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

Date: _____ (Name and Signature of the applicant)

For candidates from Private Sector

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

Date: _____ (Name and Signature of the applicant)

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/ Public Sector Banks/ Financial Institutions/ Autonomous Bodies/ SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Authority
with Telephone No.& e-mail address

Write-up:

A) Achievements during the career so far (2000 characters)

B) Vision for the post applied for (2000 characters)