



मुंबई रेलवे विकास कॉर्पोरेशन लि.
(भारत सरकार, रेल मंत्रालय का एक सार्वजनिक उपक्रम)
MUMBAI RAILWAY VIKAS CORPORATION LTD.
(A PSU of Govt. of India, Ministry of Railways)

No.MRVC/E/65/2023(G)
V.N.No.20/2023

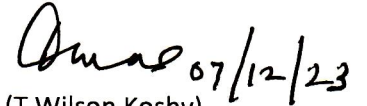
Date: 07.12.2023

VACANCY NOTIFICATION

Sub: Vacancy Notification for filling up of one post of **General Manager(Finance)/
Additional General Manager (Finance)** on deputation basis.

1. Mumbai Railway Vikas Corporation Ltd. (MRVC Ltd.), a PSU of Govt. of India under Ministry of Railways, is a vital project implementation organization working in the sensitive Mumbai Suburban area with a very lean organizational structure.
2. In MRVC Ltd. one post of **General Manager (Finance)/Additional General Manager (Finance)** is required to be filled on deputation basis for which applications are invited from experienced, dynamic and motivated IRAS officers of Indian Railways.
3. The Vacancy Notice is at **Annexure-I**. Eligible and interested officers may apply as per the application format at **Annexure-II**. The duly filled in application should be sent to Manager (HR), Mumbai Railway Vikas Corporation Ltd. by email on managerhr@mrvc.gov.in. Applicants should simultaneously submit a copy of the application to their administrative officer for forwarding the application to MRVC Ltd. through Railway Board indicating 'No Objection', Vigilance/DAR clearance, APAR gradings etc. in the format at **Annexure-III**.
4. The candidates will be screened by a Selection Committee and their suitability will be adjudged keeping in view the job requirements/service particulars/ interaction/ assessment.
5. On joining the Corporation, the officer will be eligible to draw parent department Pay plus Deputation (Duty) Allowance.
6. The Vacancy Notice with Proforma of Application is available on the website of the Corporation - www.mrvc.indianrailways.gov.in.

Encl : As above


(T Wilson Koshy)
OSD/HR

Annexure-I

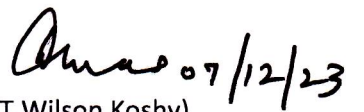
MUMBAI RAILWAY VIKAS CORPORATION LTD.

NO.MRVC/E/65/2023 (G)

VACANCY NOTICE NO.20/2023

Date: 07.12.2023

1	Organisation	MUMBAI RAILWAY VIKAS CORPORATION LTD.
2	Title & No. of posts	General Manager (Finance) / Additional General Manager (Finance) - (01 post)
3	Location	Mumbai
4	Duration	5 years subject to exemption from the Rule of Immediate Absorption beyond 30-06-2024
5	Service	IRAS
6	Terms of appointment	Deputation
7	Age	Not more than 50 years
8	Scale of Pay	Parent pay plus Deputation (Duty) Allowance
9	Specific Requirements	<ul style="list-style-type: none"> • Serving IRAS SAG/NFSAG officer OR IRAS SG officer with minimum 5 years in SG for General Manager (Finance); Serving IRAS SG officer for Additional General Manager (Finance). • Experience in Railway construction accounts/PSU experience/Books and Budget. • Experience in Suburban railway accounts preferable.
10	Job Description	The post involves budget, expenditure control and reporting, funds' management including investment planning, drawing up accounts, audit by internal, statutory, and C&AG auditors, compliance with Multilateral development banks' stipulations, MIS reporting.
11	Note	Cut-off date for age and eligibility would be reckoned as on closing date of Vacancy Notice.
12	Web Address	www.mrvc.indianrailways.gov.in www.indianrailways.gov.in
13	Closing Date	30 days from the date of issue


 (T. Wilson Koshy)
 OSD/HR

PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Vacancy Notice No. (appears on the top right side of Vacancy Notice)	Name of the post:
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Personal Data

1	Name	
2	Gender	
3	Service	
4	Department	
5	Category	
6	Date of Birth	
7	DITS (Date of Entry into Time Scale)	
8	Date of entry in Gr.B(wherever applicable)	
9	Pay Level with basic pay as on date of application	
10	Present Designation & Railway	
11	Contact Details	
	(a) Email ID	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

Contd.2



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12. Educational Qualifications :

S.No.	Qualification/Degree	Year/Division	Institution/University/Place/Country

13. Experience details :

S.No.	Designation & Railway with place of posting / positions held since initial appointment	Grade (i.e. JS/SS/ JAG/SG/NF-SAG/SAG/NF-HAG/HAG)	From	To	Brief of experience in relation to Specific Requirements / Job Requirements notified for the post

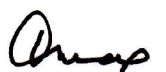
14	Details of previous deputation/foreign assignment, if any	
15	Whether debarred from deputation? If yes, please furnish details.	
16	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place :

Date :



**TO BE FILLED IN BY THE RAILWAY
WHILE FORWARDING APPLICATION FOR DEPUTATION**

1.	Whether any disciplinary proceedings have been initiated against the officer during his career so far? If yes, details thereof.	:	
2	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer, if so, full facts of the pending matter?	:	
3	Whether the name of the officer appears in the Agreed List/Secret List?	:	
4	Whether the officer can be spared on deputation in the event of selection?	:	
5	Please indicate APAR ratings for the last five years in respect of the officer. (wherever applicable)	:	

Signature of the officer certifying the proforma

Name :

Designation :

Amay